



Willcox Unified School District NO. 13

480 North Bisbee Avenue

Willcox, Arizona 85643

NOTICE OF REGULAR BOARD MEETING

Pursuant to A.R.S. 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a Regular Meeting that is open to the public **on Tuesday, April 15, 2025 at 6:00 P.M. in the District Education Center Board room, located at 480 N. Bisbee Avenue, Willcox, AZ 85643.** Board members may participate in person or telephonically. Pursuant to A.R.S. 38-431.03(A) (3), the Board may vote to go into Executive Session (which will not be open to the public) for discussion or consultation with the Board's attorney(s) on any matter listed on the Agenda. The Board attorney(s) may appear in person or telephonically. Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request a reasonable accommodation by contacting Kevin Davis, Superintendent/Business Manager, at (520) 384-8600, 480 North Bisbee Avenue, Willcox, AZ 85643. Requests should be made as early as possible to allow time to arrange the accommodation(s). Persons needing a language interpreter should contact Kevin Davis 520-384-8600 at least 48 hours prior to the meeting.

The District subscribes to equal and quality educational opportunities for all students. All decisions pertaining to policies that affect curriculum, programs and facilities will be made carefully, after scrutiny of the needs of our students and the resources available.

A complete copy of the Meeting Agenda can be found on the District's website: www.wusd13.org. A copy of the agenda background material provided to Governing Board members (with the exception of material relating to possible executive sessions and records exempt from public inspection by law) is available for public inspection 24 hours in advance of the meeting at the District Office, 480 North Bisbee Avenue, Willcox, Arizona 85643.

PLEASE SILENCE YOUR PHONES

AGENDA

April 15th, 2025

6:00 pm

I. Opening of meeting

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Adoption of Agenda

II. Call to the Public –

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding

personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

III. Presentations

- A. High School Student Council
- B. High School FFA

IV. Administrative reports/Summary of current events

Bond Construction Update

V. Consent Agenda

- A. [Approval of Minutes](#) – Consideration of approving the minutes of the Regular Meeting dated March 4th, 2025 as noted in the board backup material.
- B. [Ratification of Expense and Payroll](#) Vouchers – Consideration of approving the following expense and payroll vouchers as noted in the board backup material:

- 1. Expense - #2528, \$627,31.87; #2529, \$474,275.03; #2530, \$21,133.84; #2531, \$166,028.32.
- 2. Payroll - #19, \$399,750.38; #20, \$367,780.81.

- C. [Personnel](#) –

- 1. Hiring - FY 2024-2025 – Consideration of approving the following hiring for FY 2024-2025, contingent upon approval of fingerprint background check/clearance card when required:

- a. Raydia Martin, Cognia Accreditation Co-lead, effective March 6, 2025
- b. Keith Northern, Bus Driver Trainee, effective February 18, 2025
- c. Rey Martinez, Volunteer Track Coach, effective March 1, 2025
- d. Riley McInnes, Volunteer Track Coach, effective March 1, 2025
- e. Darrel King, Volunteer Golf Coach, effective March 1, 2025
- f. Reggie Morales, Volunteer Baseball Coach, effective March 1, 2025
- g. Alex Torres, Volunteer Baseball Coach, effective March 1, 2025
- h. Jacob Shull, Volunteer Baseball Coach, effective March 1, 2025
- i. Paco Acquire, Middle School Softball Assistant Coach, effective October 1, 2024.
- j. Extra Duty List

- 2. Resignations

- a. Maria Felix, Middle School Paraprofessional, effective March 19, 2025
- b. Christie Medina, Elementary School Teacher, effective May 22, 2025
- c. Aidan Tipples, Elementary School Teacher, effective May 22, 2025
- d. Bernadette Martinez, Elementary School Teacher, effective May 22, 2025
- e. Christianna Boxx, Elementary School Teacher, effective May 22, 2025
- f. Laura Candelas, Elementary School Teacher, effective May 22, 2025
- g. Alisa Nieto, Elementary School Teacher, effective May 22, 2025
- h. Courtney Purcell, MS Nurse/Teacher, effective May 22, 2025
- i. Carol Crockett, Middle School Teacher, effective May 22, 2025
- j. Brad Hemphill, High School Teacher, effective May 22, 2025

3. Hiring - FY 2025-2026 – Consideration of approving the following hiring for FY 2025-2026, contingent upon approval of fingerprint background check/clearance card when required:

- a. Kim Scott, Teacher, transfer to Elementary School from High School, effective August 4, 2025
- b. Eliana Garcia, Teacher, transfer to Middle School from Elementary School, effective August 4, 2025

- D. [Approval of Student Activity Accounts](#) – Consideration of approving the student activity accounts for the month of February 2025, as noted in the board backup material.
- E. [Donations](#) – Consideration of approving the donations as noted in the board backup material.
- F. [Fundraisers](#) – Consideration of approving the student fundraisers as noted in the board backup material.
- G. [Out of State Travel](#) – Consideration of approving the out of state travel request for the Senior Class to travel to Los Angeles, California May 27th – 29th 2025 as noted in the board backup material.

VI. New business

- A. [Policy Revisions](#) – Consideration of approving the following policy revisions or additions as noted in the board backup material.

Policy 1-203 Equal Opportunity— Prohibited Sex Discrimination (Title IX)
 Policy 1-203.A Equal Opportunity—Prohibited Sex Discrimination (Title IX)—
 Grievance Procedure
 Policy 3-106.A Procedure— Federal Grants and Other Funding Sources— Federal
 Grants

- B. FY 2025-2026 [Student Fee Schedule](#) – Consideration of approving the FY 2025-2026 Student Fee Schedule as noted in the board backup material
- C. FY 2025-2026 [Student Handbooks](#) – Consideration of approving the FY 2025-2026 High School Student Handbook as noted in the board backup material
- D. Salary Schedules – Consideration of approving the 2025-2026 Classified and Professional Salary Schedules as noted in the board backup material
- E. Salary Increase – Consideration of approving the 2025-2026 Classified and Professional salary increases as noted in the board backup material
- F. School Wellness Policy – Consideration of approving the School Wellness Policy as noted in the board backup material
- G. [Future Meeting Dates](#) – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas. The next regular meeting is scheduled for May 6th, 2025.

Adjournment

Action to adjourn meeting.

I certify that this Notice and Agenda was posted on line on the District website and at the following location(s): District Office Building – Front Display Box on **April 14, 2025** at 5:00pm

By: _____
Kevin Davis, Superintendent