

DRAFT

WILLCOX UNIFIED SCHOOL DISTRICT NO. 13
480 NORTH BISBEE AVENUE DRAFT
WILLCOX, ARIZONA 85643
REGULAR BOARD MEETING MINUTES

Board Members Present: Mark Hopkins Home Hansen Cynthia Chaffey Bill Ryan Rachel Garza	Others Present: Kevin Davis, Erin Bowlby, Tammy Hall, Veronica Belloc
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**August 1, 2023
6:00 PM**

I. Opening of Meeting

- A. Call to Order and Roll Call
- B. Pledge of Allegiance **Mr. Ryan led the Pledge of Allegiance.**
- C. Invocation for the Governing Board **-Mr. Hopkins**
- D. Adoption of Agenda **-Mr. Hopkins made a motion to adopt the agenda. Seconded by Ms. Garza.**

Name	Aye	Nay	Abstain
Mark	X		
Homer	X		
Cindy	X		
Bill	X		
Rachel	X		

II. Call to the Public

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

III. Administrative Reports / Summary of Current Events

- A. Back to school information and events. **Mr. Davis gave a report- All schools have had registration. Principals are excited about the number and the numbers are up. Monday and Tuesday are when new teachers start. Wednesday, Thursday and**

Friday all staff return. Friday August 25th will be the Alice Safety Training. Board members welcome to attend. There are over 100 people for freshmen orientation. Thursday August 10th is meet the teacher night for elementary and middle schools.

- B. Election Update-Pro & Con statements need to be in by next Monday or Tuesday and must be notarized. There is not much coming up. Notices go out to the public around September 24, 2023. October 9th is the last day to register to vote. Pamphlets are being created. Everything is moving forward. PACT working on advertising.**

IV. Consent Agenda

- A. Approval of Minutes – Consideration of approving the minutes of the Regular Meeting dated July 8, 2023, Executive Meeting dated July 8, 2023 as noted in the board backup.
- B. Ratification of Expense and Payroll Vouchers – Consideration of approving the following expense and payroll vouchers as noted in the Board backup:
1. Expense -#2333 \$658,543.73; #2334 \$3,488.05; #2335 \$584.90; #2400 \$472,195.23; #2401 \$42966.48
 2. Payroll -#1 \$70,685.60; #2 \$86,028.13
- C. Personnel-
1. Hiring-FY 2023-2024 – Consideration of approving the following hiring for FY 2023-2024, contingent upon approval of fingerprint / background check / clearance when required:
 - a. Kimberly Scott, Exceptional Student Services teacher, effective August 7,2023.
 - b. Karina Rodriguez, transfer to PE Paraprofessional and PE paraprofessional on Assignment, effective August 7, 2023.
 - c. Brianna Young, Audio/Visual teacher, effective August 7, 2023.
 - d. Cyrena Allen, Elementary Paraprofessional and Paraprofessional on assignment - Computers, effective August 7, 2023.
 - e. Kattie Shull, paraprofessional on assignment, effective August 7, 2023.
 - f. William Bates, Behavior Monitor, effective August 9,2023.
 - g. Cavey Powell, ES paraprofessional, effective August 9,2023.
 - h. Zaiden Cuevas, ES paraprofessional, effective August 9,2023.
 - i. Madison Richards, Exceptional Student Services paraprofessional, effective August 9,2023.
 - j. Courtney Purcell-Valdez HS Freshman Volleyball Coach, effective August 7, 2023.
 - k. Azah Smith, MS paraprofessional, effective August 9, 2023.
 - l. Margarita Palacios, MS paraprofessional, effective August 9, 2023.
 - m. Jose Luis Carbajal, HS head custodian, transfer, effective July 13, 2023.
 - n. Thanuja Poothaluri, Rosalie Perolino, Rebecca Bhasme, Mirna Garcia, Migrant Teachers, effective July 1, 2023.
 - o. Elizabeth Allred-McCaleb, ES paraprofessional, paraprofessional on assignment, and 21st Century Grant Coordinator, effective August 7, 2023.
 - p. Ivan Carbajal, Custodian, effective July 13, 2023.

- q. Elena Whetten, ES Teacher, effective August 9, 2023.
 - r. Sara Kras, HS Teacher, effective August 7, 2023.
 - s. Extra-duty List
2. Resignations – FY2022-2023 – Consideration of approving the following resignations.
 - a. Kevin Ruland, MS teacher, effective May 25, 2023.
 3. Resignations – FY2023-2024 - Consideration of approving the following resignations.
 - a. Casandra Camacho – MS paraprofessional, and summer maintenance worker, effective July 17, 2023.
- D. Donations: Consideration of approving the following donations from the following supporters.
1. Valley Telecom
 2. Willcox Chamber of Commerce
 3. Sulphur Springs Valley Electric Cooperative
 4. Juan Rodriguez
- E. Sole Source Vendors - Consideration of approving the following vendors as sole source.
1. Butters CDL Training and Consulting
 2. Out on a Limb Tree Service

**Mr. Hopkins made a motion to adopt the consent agenda. Seconded by Ms. Garza
With the exception of C.1. J. and C.3.A.**

Discussion-C.1.J is incorrect and C.3.A she only resigned from summer maintenance worker, is still a paraprofessional.

Name	Aye	Nay	Abstain
Mark	X		
Homer	X		
Cindy	X		
Bill	X		
Rachel	X		

V. New Business

- A. Instructional Time Model – Consideration of approving the Instructional Time Model for FY 2023-2024. **Mrs. Chaffey made a motion to approve the Instructional Time Model for FY 2023-2024. Seconded by Mr. Hansen**
- B. Resolutions – Consideration of approving the following resolution and where noted, Intergovernmental Agreement (IGA) and/or contracts and authorizing the superintendent to sign agreements and/or contracts. **Mr. Hopkins made a motion to approve the following resolution and where noted, Intergovernmental Agreement (IGA) and or contracts and authorizing the superintendent to sign agreements and or contracts. Seconded by Ms. Garza.**

Name	Aye	Nay	Abstain
Mark	X		
Homer			X
Cindy	X		
Bill	X		
Rachel	X		

IGA - 23/24-61 – Chiricahua Community Health Centers
IGA – 23/24-62 – The Arizona Department of Economic Security

- C. School District Policy Manual – Consideration of approving the first reading of the first two chapters of the District’s new policy manual as presented in the board back up material. **Mr. Hansen made a motion to approve the first reading of the first two chapters of the District’s new policy manual as presented in the board back up material. Seconded by Mr. Hopkins.**

Name	Aye	Nay	Abstain
Mark	X		
Homer	X		
Cindy	X		
Bill	X		
Rachel	X		

- D. Future Meeting Dates – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas and the next regular meeting is scheduled for September 5, 2023.

VI. Adjournment

Action to adjourn meeting -**Ms. Garza made a motion to adjourn the meeting. Seconded by Mrs. Chaffey.**

Name	Aye	Nay	Abstain
Mark	X		
Homer	X		
Cindy	X		
Bill	X		
Rachel	X		

I certify that this Notice and Agenda was posted on line on the District website and at the following location(s): District Office Building – Front Display Box on Monday, July 31, 2023 at 5:00 p.m.

By: _____
Kevin Davis, Superintendent