



Willcox Unified School District NO. 13

480 North Bisbee Avenue

Willcox, Arizona 85643

Notice of Regular Board Meeting

Pursuant to A.R.S. 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a Regular Meeting that is open to the public **on Tuesday, August 5, 2025 at 6:00 P.M in the District Education Center Board room, located at 480 N. Bisbee Avenue, Willcox, AZ 85643.** Board members may participate in person or telephonically. Pursuant to A.R.S. 38-431.03(A) (3), the Board may vote to go into Executive Session (which will not be open to the public) for discussion or consultation with the Board's attorney(s) on any matter listed on the Agenda. The Board attorney(s) may appear in person or telephonically. Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request a reasonable accommodation by contacting Kevin Davis, Superintendent/Business Manager, at (520) 384-8600, 480 North Bisbee Avenue, Willcox, AZ 85643. Requests should be made as early as possible to allow time to arrange the accommodation(s). Persons needing a language interpreter should contact Kevin Davis 520-384-8600 at least 48 hours prior to the meeting.

The District subscribes to equal and quality educational opportunities for all students. All decisions pertaining to policies that affect curriculum, programs and facilities will be made carefully, after scrutiny of the needs of our students and the resources available.

A complete copy of the Meeting Agenda can be found on the District's website: www.wusd13.org. A copy of the agenda background material provided to Governing Board members (with the exception of material relating to possible executive sessions and records exempt from public inspection by law) is available for public inspection 24 hours in advance of the meeting at the District Office, 480 North Bisbee Avenue, Willcox, Arizona 85643.

PLEASE SILENCE YOUR PHONES

AGENDA

August 5th, 2025

6:00 pm

(Following the Public Hearing)

I. Opening of meeting

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Adoption of Agenda
- E. Welcome new board member, James Allen, and administer the oath of office.

II. Call to the Public –

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future

agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

III. Administrative reports/Summary of current events

- A. Bond construction updates
- B. Override election update

IV. Consent Agenda

- A. [Approval of Minutes](#) – Consideration of approving the minutes of the Regular Meeting and Public hearing dated July 1st, 2025 as noted in the board backup material.
- B. [Ratification of Expense and Payroll Vouchers](#) – Consideration of approving the following expense and payroll vouchers as noted in the board backup material:
 - 1. Expense — #2538, \$240,258.45. #2539, \$586,042.36. #2540, \$12,186.71. #2600, \$442,528.41 #2601, \$166,412.94.
 - 2. Payroll — #27, \$427,451.59. #28, \$156,204.41. #29, \$139,402.67. #30, \$24,352.84. #2, \$72,951.24.
- C. [Personnel](#) –
 - 1. Hiring - FY 2025-2026 – Consideration of approving the following hiring for FY 2025 2026, contingent upon approval of fingerprint background check/clearance card when required:
 - a. Christopher Simpson, MS Teacher, effective 08/01/2025.
 - b. Kayleanna Ross, HS Paraprofessional, effective 08/04/2025.
 - c. Elizabeth Davis, Custodian, effective 07/15/2025.
 - d. Carla Terrezas, ES Paraprofessional, effective 08/04/2025.
 - e. Clary Cunningham, Student and Family support coordinator at ES, effective 08/01/2025.
 - f. Meriem Seibert, MS Teacher, effective 08/01/2025
 - g. Darren Seibert, MS Teacher, effective 08/01/2025
 - h. Karriaunna Scotti, MS Teacher, effective 08/01/2025.
 - i. Summer Welch, MS Paraprofessional, effective 08/04/2025.
 - j. Tina Neubauer, MS ELA Teacher, effective 08/04/2025.
 - k. Vickie Overy, MS Paraprofessional on assignment, effective 08/06/2025.
 - l. Britany Adams, HS Paraprofessional, effective 08/04/2025.
 - m. Vanessa Chavez, HS Head Volleyball coach, HS Algebra I Teacher, effective 08/01/2025.

- n. Ana Holguin, HS ESS Paraprofessional/Case Manager, effective 08/04/2025.
 - o. Crystal Ward, HS Head Cheer Coach, effective 07/10/2025.
 - p. Stephanie Moreno, MS Paraprofessional, effective 08/04/2025.
 - q. Anita Bowland, Rosalie Perolino, Selena Lopez, Daren Seibert, Amanda Hart, Christopher Simpson, Ed Folks, Friday School workers, effective 08/04/2025.
 - r. Sree Pillai, Planning Teacher additional Hours, MS Math, 20 days, one hour per day, effective 08/07/2025.
 - s. Anita Bowland, Patrick Macumber, Kambrak Menges, Jennifer Norris-Ferguson, Eva Rios, Ellie Garcia, Doug Meyer, Game Duty, effective 08/07/2025
 - t. Extra-duty List
2. Transfers – FY 2025-2026 - Consideration of approving the following transfers.
- a. Kristen VanHaren, Part-time HS Ag teacher to full-time HS Ag and Business Teacher, effective 08/04/2025.
 - b. Krista Shipley, MS ESS Teacher to HS ESS Teacher, effective 08/04/2025.
 - c. Alisha Hamburger, HS Algebra Teacher to HS Biology Teacher, effective 08/04/2025.
 - d. Jennifer Baca, MS Teacher to HS English II Teacher, effective 08/04/2025.
 - e. Shelby Boxx, Paraprofessional to HS Academic success teacher, effective 08/04/2025.
 - f. Eliana Garcia, ES Teacher to MS ESS Teacher, effective 08/01/2025.
 - g. Kim Scott, HS ESS Teacher to ES Teacher, effective 08/04/2025.
3. Resignations – FY 2025-2026 - Consideration of approving the following resignations.
- a. Alisa Moran, MS Paraprofessional, effective 07/22/2025.
 - b. Yazaida Esquilin-Soto, custodian, effective 07/21/2025.
- D. [Approval of Student Activity Accounts](#) – Consideration of approving the student activity accounts for the month of June 2025, as included in the board backup material.
- E. [Donations](#) – Consideration of approving the donations as included in the board backup material.
- F. [Fundraisers](#) – Consideration of approving the student fundraisers as included in the board backup material.

V. New business

- A. Governing Board to discuss and may consider action to approve in whole or in part the draft 2026 Political Agenda of the Arizona School Boards Association (ASBA) and direct the District's delegate to the ASBA delegate assembly to represent the Board's determined position.

- B. Consideration and possible action to appoint a board member to represent the district as the district delegate to the Arizona School Boards Association delegate assembly to be held on September 6, 2025.
- C. 2025-2026 Budget Revision—Consideration of approving the first revision of the 2025-2026 Maintenance and Operations and District Additional Assistance Budgets as included in the board backup material.
- D. Instructional Time Model – Consideration of approving the Instructional Time Model for FY 2025-2026 as included in the board backup material.
- E. Consideration of approving the contract with Cartwheel Mental Health/Telehealth services for FY2025/2026 as included in the board backup material, and allowing the superintendent to sign the agreement.
- F. Resolutions – Consideration of approving the following resolutions and where noted, Intergovernmental Agreement (IGA) and/or contracts and authorizing the superintendent to sign agreements and/or contracts:

25/26-64—Mutual Aid Compact AZ DEMA/EM

- G. [Future Meeting Dates](#) – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas. The next regular meeting is scheduled for September 2nd, 2025.

VI. Adjournment

- A. Action to adjourn meeting.

I certify that this Notice and Agenda was posted on line on the District website and at the following location(s): District Office Building – **Front Display Box on August 4th, 2025 at 5:00pm.**

By: _____
Kevin Davis, Superintendent