

WILLCOX UNIFIED SCHOOL DISTRICT NO. 13
480 NORTH BISBEE AVENUE
WILLCOX, ARIZONA 85643

NOTICE OF REGULAR BOARD MEETING

Pursuant to A.R.S. 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a Regular Meeting that is open to the public **on Tuesday August 6, 2024 at 6:00 P.M in the District Education Center Board room, located at 480 N. Bisbee Avenue, Willcox, AZ 85643.** Board members may participate in person or telephonically. Pursuant to A.R.S. 38-431.03(A) (3), the Board may vote to go into Executive Session (which will not be open to the public) for discussion or consultation with the Board's attorney(s) on any matter listed on the Agenda. The Board attorney(s) may appear in person or telephonically. Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request a reasonable accommodation by contacting Kevin Davis, Superintendent/Business Manager, at (520) 384-8606, 480 North Bisbee Avenue, Willcox, AZ 85643. Requests should be made as early as possible to allow time to arrange the accommodation(s). Persons needing a language interpreter should contact Veronica Belloc 520-384-8600 at least 48 hours prior to the meeting.

The District subscribes to equal and quality educational opportunities for all students. All decisions pertaining to policies that affect curriculum, programs and facilities will be made carefully, after scrutiny of the needs of our students and the resources available.

A complete copy of the Meeting Agenda can be found on the District's website: www.wusd13.org. A copy of the agenda background material provided to Governing Board members (with the exception of material relating to possible executive sessions and records exempt from public inspection by law) is available for public inspection 24 hours in advance of the meeting at the District Office, 480 North Bisbee Avenue, Willcox, Arizona 85643.

PLEASE SILENCE YOUR PHONES
AGENDA
August 6, 2024
6:00 PM
Immediately after the public hearing

I. Opening of Meeting

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Adoption of Agenda

II. Call to the Public

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

III. Administrative Reports / Summary of Current Events

- A. Back to school information and events.
- B. Bond Progress

IV. Consent Agenda

- A. Approval of Minutes – Consideration of approving the minutes of the Regular Meeting and Public Hearing Meeting Minutes dated July 2, 2024.
- B. Ratification of Expense and Payroll Vouchers – Consideration of approving the following expense and payroll vouchers as noted in the Board backup:
 - 1. Expense -#2435 - \$258,816.44; #2436 - \$349,583.70; #2437 - \$24,369.11; #2438 - \$77,902.92; #2500 - \$248,441.11; #2501 - \$121,424.62
 - 2. Payroll -#26 – 345,185.55; #27 – 159,241.16; #28 - 153,420.74; #29 - \$22,964.93; #2 - \$74,707.66; #3 - \$98,529.22
- C. Personnel-
 - 1. Hiring-FY 2024-2025 – Consideration of approving the following hiring for FY 2024-2025, contingent upon approval of fingerprint / background check / clearance when required:
 - a. Yolanda Gonzales, MS Night Custodian, effective 7/8/2024.
 - b. Jennifer Baca, MS Teacher, MS Teacher, effective 5/28/24.
 - c. Kristen Van Haren, Ag Science Teacher, effective 8/1/24.
 - d. Aylin Cordova, ES/Preschool Paraprofessional, effective 8/1/24.
 - e. Stephanie Gomez, Yoli Grajeda, Anna Vega, Lina Gomez, Yesenia McCluer, Health Aide, additional hours, effective 8/7/24.
 - f. Sandra Pais, Maureen Lancaster, Richard Kuntz, Garret Douglas, Clint Sanborn, Teacher Teaching on Prep, effective 8/7/24.
 - g. Maria Olivia Rey, behavior monitor/PBIS Paraprofessional, effective 8/2/24.
 - h. Steven Ward, Part-time Grounds-keeper, effective 7/1/24.
 - i. Joylene Pando, Pre-school Director/Teacher on Assignment, effective 7/1/24.
 - j. Lizabet Torres, Teacher, effective 8/2/24.
 - k. Kattie Shull, Term Teacher, Transfer, effective 8/1/2024.
 - l. Extra-duty List
 - 2. Resignations – FY2024-2025 – Consideration of approving the following resignations.
 - a. William Bates, effective 7/3/24.
- D. Donations: Consideration of approving the donations as listed in the board backup.
Parent group for ASL Club
- E. Student Activity Accounts - Consideration of approving the June Student Activity Balances as listed in the board back up.

V. New Business

- A. Instructional Time Model – Consideration of approving the Instructional Time Model for FY 2024-2025 as included in the board back up.

B. Policy Revisions – Consideration of approving the following policies and or procedures:

Policies

- 4-101 – Board Authority to Employ
- 3-107 – Fiscal Accounting and Financial
- 3-401 – Safety and Emergency Management
- 4-204 – Mandatory Reporting
- 5-105 – Open Enrollment
- 5-107 – Purple Star School Program
- 5-217 – Graduation
- 5-219 – Arizona Online Instruction
- 5-303 – Student Records
- 5-305 – Student Code of Conduct
- 5-404 – Administration of Medication

Procedures

- 3-401.F – Safety and Emergency Management
- 3-203.A – Visitors – Prohibition
- 3-301.A – Food Services – Nutrition
- 4-101.A – Board Authority to Employ – Background
- 5-216.A – Promotion and Retention of Students
- 5-217.B – Graduation-Transfer Credits
- 5-217.C – Graduation-Protection for Foster Students
- 5-219.A – Arizona Online Instruction
- 5-303.D – Student Records-Foster Care
- 5-404.A – Administration of Medication

- C. 2024-2025 Budget Revision – Consideration of approving the first revision of the 2024-2025 M&O and DAA budgets as included in the board back up.
- D. Consideration and possible action to appoint a board member to represent the school district as the delegate to the Arizona School Boards Association delegate assembly to be held on September 7, 2024.
- E. Governing Board to discuss and may consider action to approve in whole or in part the draft 2025 Political Agenda of the Arizona School Boards Association (ASBA), and direct the District’s delegate to the ASBA delegate assembly to represent the Board’s determined position.
- F. Future Meeting Dates – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas and the next regular meeting is scheduled for September 3, 2024.

VI. Adjournment

Action to adjourn meeting

I certify that this Notice and Agenda was posted on line on the District website and at the following location(s): District Office Building – Front Display Box on Monday, August 5, 2024 at 5:00 p.m.

By: _____

Kevin Davis, Superintendent

