

WILLCOX UNIFIED SCHOOL DISTRICT NO. 13
480 NORTH BISBEE AVENUE
WILLCOX, ARIZONA 85643

NOTICE OF REGULAR BOARD MEETING

Pursuant to A.R.S. 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a Regular Meeting that is open to the public **on Tuesday December 5, 2023 at 6:00 P.M in the District Education Center Board room, located at 480 N. Bisbee Avenue, Willcox, AZ 85643.** Board members may participate in person or telephonically. Pursuant to A.R.S. 38-431.03(A) (3), the Board may vote to go into Executive Session (which will not be open to the public) for discussion or consultation with the Board's attorney(s) on any matter listed on the Agenda. The Board attorney(s) may appear in person or telephonically. Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request a reasonable accommodation by contacting Kevin Davis, Superintendent/Business Manager, at (520) 384-8600, 480 North Bisbee Avenue, Willcox, AZ 85643. Requests should be made as early as possible to allow time to arrange the accommodation(s). Persons needing a language interpreter should contact Kevin Davis 520-384-8600 at least 48 hours prior to the meeting.

The District subscribes to equal and quality educational opportunities for all students. All decisions pertaining to policies that affect curriculum, programs and facilities will be made carefully, after scrutiny of the needs of our students and the resources available.

A complete copy of the Meeting Agenda can be found on the District's website: www.wusd13.org. A copy of the agenda background material provided to Governing Board members (with the exception of material relating to possible executive sessions and records exempt from public inspection by law) is available for public inspection 24 hours in advance of the meeting at the District Office, 480 North Bisbee Avenue, Willcox, Arizona 85643.

PLEASE SILENCE YOUR PHONES

AGENDA

December 5, 2023

6:00 PM

Immediately following the Public Hearing

I. Opening of Meeting

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Swearing in of new Board Member
- E. Adoption of Agenda

II. Call to the Public

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

III. Presentations

- A. High School FFA
- B. Elementary School Student Council

IV. Administrative Reports / Summary of Current Events

- A. National Rural Schools Conference Report
- B. School Report Cards

V. Consent Agenda

- A. Approval of Minutes – Consideration of approving the minutes of the Regular Meeting dated November 8, 2023, as noted in the board backup.
- B. Ratification of Expense and Payroll Vouchers – Consideration of approving the following expense and payroll vouchers as noted in the Board backup:
 - 1. Expense – #2411 \$323,026.94; #2412 \$110,758.42; #2413 \$96,776.65
 - 2. Payroll – #9 \$415,235.60; #10 \$643,365.04
- C. Approval of Student Activity Accounts – Consideration of approving the student activity accounts for the month of October, 2023 as noted in the Board backup.
- D. Personnel -
 - 1. Hiring - FY 2023-2024 – Consideration of approving the following hiring for FY 2023-2024, contingent upon approval of fingerprint background check/clearance card when required:
 - a. Rebecca Bhasme – ASU Stem Grant, (additional hours) Effective 11/27/2023
 - b. Loreleigh Wyatt - Substitute Teacher, Effective 11/15/2023.
 - c. Alisa Nieto – Rehire from ESI, ES School Teacher, Effective 1/8/23.
 - d. Lina Gomez, Hannah Cameron – Health Aides, effective, 8/14/2023.
 - e. Calvin King – Assistant Golf Coach, effective 1/8/2024.
 - f. Todd DeBaun – Assistant Girls Basketball Coach, effective 11/6/2023.
 - g. Kent Shaver, Brandi Decerion, Blanca Arguello – Substitute Teachers, effective 11/6/2023.
 - h. Brandi Decerion – HS English Teacher, effective 1/8/2024.
 - i. Extra-duty List

2. Retirement – FY2023-2024 – Consideration of approving the following retirement.

Carol Crockett – HS Teacher, effective 1/4/2024.

- E. Donations – Consideration of approving the donations as listed in the Board Backup.

Shaulee Curtis – Interweave Solutions, for ES counseling Dept

- F. Sole Source- the Board will consider approving the following vendor as Sole Source vendor for FY 2023-2024.

Suncor Underground
Arizona Interscholastic
American Tire Distributors
Arizona School Board Association
Cochise County School Office
Bling by Design

- G. Fund Raisers – Consideration of approving the fundraisers as listed in the Board Backup.

VI. **New Business**

- A. Classified Salaries – Consideration of approving the salary changes for Classified staff due to minimum wage increases for FY 2023-2024 as included in the board back up material, and becoming effective December 28, 2023.
- B. FY 2023-24 Classified and Certified Staff Salary Schedules – Consideration of approving the FY 2023-24 Classified and Certified Salary Schedules as included in the board back up material.
- C. Election – Consideration of approving the November 7, 2023 election results as included in the board back up material, and as certified by Cochise County Elections Department.
- D. 2024-2025 Teaching Calendar – Consideration of approving the School Year 2023-2024 Teaching Calendar as included in the board backup material.

- E. Teacher Resignation – Pursuant to A.R.S. 38-431.03 (A)(1), Personnel, the Board may vote to move into executive session to discuss the resignation and contract terms of Wendy Conger, High School Teacher. If the teacher requests that this discussion be held in open session, it will be held during the action agenda portion of the agenda following the return to open session.
- F. Action on Teacher Resignation – Pursuant to A.R.S. 38-431.03 (A)(1) The Board may take action on the personnel matters regarding Wendy Conger.
- G. Superintendent Evaluation and Performance – Pursuant to A.R.S. 38-431.03(A)(1), the Board may vote to convene an executive session for consideration of the Superintendent’s evaluation, FY23-24 goals, awarding components of performance pay, and approval of FY24-25 goals. The Superintendent has been provided with the statutorily required notice.
- H. Superintendent Evaluation – Pursuant to A.R.S. 38-431.03(A)(1), the Board may take action on the Personnel matters regarding the Superintendent.
- I. Future Meeting Dates – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas and the next regular meeting is scheduled for January 2, 2024.

VII. Adjournment

Action to adjourn meeting

I certify that this Notice and Agenda was posted on line on the District website and at the following location(s): District Office Building – Front Display Box on Monday, December 4, 2023 at 5:00 p.m. By: _____ Kevin Davis, Superintendent