

WILLCOX UNIFIED SCHOOL DISTRICT NO. 13
480 NORTH BISBEE AVENUE
WILLCOX, ARIZONA 85643

Board Members Present: Mark Hopkins Cynthia Chaffey Rachel Garza	Others Present: Kevin Davis, Erin Bowlby, Tammy Hall, Valerie Simon, Veronica Belloc, Leisha Smeyer, Patina Thompson, Amy Sanborn, Doug Meyer, John Larson
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REGULAR BOARD MEETING Minutes

AGENDA
December 6, 2022
6:00 PM

I. Opening of Meeting

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Adoption of Agenda
Ms. Garza made a motion to adopt the agenda seconded by Mrs. Chaffey. Motion carries all.

Name	Aye	Nay	Absent
Mark	X		
Gary			x
Cindy	X		
Bill			x
Rachel	X		

II. Call to the Public

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

III. Presentations

A. High School FFA-Kennedy Peterson secretary and Colton Hart officer at large presented for FFA. At their chapter meeting they made cookies and decorated the ag room. On November 20th had the chili field day at Curry Farms. We did well. Colton's team got 3rd place in crop judging. Nikki got 1st place in crop judging and Maylee Thompson won in everything on the individual side. On December 16th we will be working with our green hand officers and training them. We will be doing bell ringing at Safeway. The FFA officers and the green hand officers will go over to the dairy and serve dinner for the dairy's Christmas party.

B. High School Student Council

C. Middle School Student Council-Bryan Cuevas treasurer, Mark Wilson parliamentarian Colin Lunt member, student council held a lip sync contest on December 1st, will be hosting a winter formal for 7th and 8th graders on December 17th, boys' basketball and softball teams have both made it into the playoffs both will be playing home games this week. Hosting a can food drive collecting can foods for the food pantry. We will be hosting a holiday spirit week the last week before break.

D. Elementary School Student Council—Allison, Kylie, Curtis, Ryker, Alexa and Austin presented for the elementary school. First big activity was spirit week 2 dq gift cards were awarded to the winners. Invited all grandparents to goodies with grandparents and served cookies and juice. Thank you to Mrs. Bates and the parent advisory committee for organizing it. On October 1st students took home pumpkins to decorate with their families and then bring back to be judged there were over 80 pumpkins. Prizes were awarded to the best looking pumpkin. In November we had a special lunch and musical performance by 4th grade to honor the veterans for veteran's day. The food was delicious and student council helped serve the potluck meal. Thanks again to the parent advisory group for all your help. Mrs. Davidson's classroom had a student feast with delicious food and desserts. Student council is also going to help deliver various fundraising items such as Christmas grams and valentines candy grams. Just before Christmas break we will have a visit from Santa and Mrs. Claus. Another activity at the elementary school is our monthly PBIS assembly where students are recognized for their safe, kind and responsible behavior. Elementary school also held a book fair money raised will be used for various projects. Thank you to Ms. Garcia, volunteers and the Pac for putting together the book fair. Hopefully many of you have noticed the WES sign outside each month the student council adds important messages. We also have Red Ribbon week Celebrate Life at the school. Upcoming events in the new year are kindergarten and 4th grade promotion, trip to the cove, pizza at Peter Piper Pizza, student council will go to DQ for an end of the year reward treat, teacher appreciation day, Dr. Seuss day and various field trips. We would like to thank Mr. Davis and the school board members for all your support this year. Video was presented.

IV. Administrative Reports / Summary of Current Events

Election Information-Mr. Davis gave information on election now that votes are all certified. I actually just got those this week. I don't have the precinct breakdown I hope to get that so we can see where people were in voting yes or no. Bond failed by 50 votes. There is about 3, 700 registered voters in our district.60% of those people voted in this last election. Almost 1500 votes were cast early only about 800 that were cast the day of election. There was 1142 no and 1092 yes. Another interesting thing was there were 34 undervotes and a undervote is where the election department was able to make out whether it was yes or no or the person just didn't vote. In previous bond election I think it failed by 32. Out of 3700 eligible voters only about 1400 voted. Ms. Garza asked how

it was detailed. Mr. Davis say he believes there are 4 districts. It details yes, no votes but I do not have that information from the elections department yet. Ms. Garza stated she don't remember seeing the football field listed. Mr. Davis replied because there were so many items on the ballot the elections department had to limit. It wasn't like our full voter pamphlet. It is difficult because we cant put much information on the ballot the county sends out is very abbreviated and we don't have control over that.

V. Consent Agenda

- A. Approval of Minutes – Consideration of approving the minutes of the Regular Meeting dated August 3, 2021, September 7, 2021 and November 1, 2022 and Public hearing dated August 3, 2021, September 7, 2021 as noted in the board backup.
- B. Ratification of Expense and Payroll Vouchers – Consideration of approving the following expense and payroll vouchers as noted in the Board backup:
 - 1. Expense – #2310 \$74,618.16; #2311 \$152,132.00; #2312 \$127,109.64 #2313 \$148,180.24
 - 2. Payroll – #10 \$391,138.69; #11 \$353,524.86; #12 \$621,978.44
- C. Approval of Student Activity Accounts – Consideration of approving the student activity accounts for the month of October, 2022 as noted in the Board backup.
- D. Personnel -
 - 1. Hiring - FY 2022-2023 – Consideration of approving the following hiring for FY 2022-2023, contingent upon approval of fingerprint background check/clearance card when required:
 - a. Shannan Wilson, Elementary School teacher, effective October 20, 2022.
 - b. Mirna Garcia, Migrant Tutoring teacher, effective October 24, 2022.
 - c. Leksi Smyer, Elementary paraprofessional, effective November 21, 2022.
 - d. Maria Felix, transfer to Middles School paraprofessional, effective November 7, 2022.
 - e. Blanca Arguello, Migrant Tutoring Teacher, effective October 24, 2022.
 - f. Karina Rodriguez, elementary paraprofessional, effective November 28, 2022.
 - g. Tina Young transferring to custodian, effective November 7, 2022.
 - h. Robert Denton transfer to HS head custodian, effective November 7, 2022.
 - i. Eva Rios and Trevor Ward game worker for WMS Games, effective September 27, 2022.
 - j. Patrick Castagno, assistant groundkeeper, effective November 22, 2022.
 - k. Jennifer Cassidy, HS game worker, effective, November 17, 2022.
 - l. Extra duty list.
 - 2. Resignations – FY2022-2023 – Consideration of approving the following resignations.
 - a. Jane Cox, paraprofessional, effective November 17, 2022.

3. Terminations – FY2022-2023 – Consideration of approving the following terminations.

a. Doug Lockhart, Bus Driver, to be effective December 7, 2022.

E. Donations – Consideration of approving the donations as listed in the Board Backup.

Brooks Brother’s Scholarship

F. Sole Source- the Board will consider approving the following vendor as Sole Source vendor for FY 2022-2023.

TechSmart

G. Vehicle Sale -Consideration of approving the sale of 1997 Ford Taurus Sedan.

H. Fund Raisers – Consideration of approving the fundraisers as listed in the Board Backup.

Mrs. Chaffey made a motion to approve the consent agenda Second by Ms. Garza

Name	Aye	Nay	Absent
Mark	X		
Gary			X
Cynthia	X		
Bill			x
Rachel	X		

VI. New Business

A. Classified Salaries – Consideration of approving the salary changes for Classified staff for FY 2022-2023 as included in the board back up, and becoming effective December 29, 2022.

Mr. Hopkins made a motion to approve the classified salaries. Second by Mrs. Chaffey. Ms. Garza said she was concerned about the cap. Mr. Davis responded that the increase was a minimum wage increase we have no choice.

Name	Aye	Nay	Absent
Mark	X		
Gary			X
Cynthia	X		
Bill			x
Rachel	X		

B. FY 2022-23 Classified and Certified Staff Salary Schedules – Consideration of approving the FY 2022-23 Classified and Certified Salary Schedules as included in the board back up.

Mrs. Chaffey made a motion to approve the FY 2022-23 classified and certified salary schedule. Second by Ms. Garza.

Name	Aye	Nay	Abstain
Mark	X		
Gary			X
Cynthia	X		
Bill			x
Rachel	X		

- C. Election – Consideration of approving the November 2, 2022 election results as included in the board back up, and as certified by Cochise County Elections Department.

Mr. Hopkins made a motion to approve the election results. Second by Ms. Garza.

Name	Aye	Nay	Abstain
Mark	X		
Gary			X
Cynthia	X		
Bill			x
Rachel	X		

- D. Superintendent Evaluation and Performance – Pursuant to A.R.S. 38-431.03(A) (1), the Board may vote to convene an executive session for consideration of the Superintendent’s evaluation, FY21-22 goals, awarding components of performance pay, and approval of FY22-23 goals. The Superintendent has been provided with the statutorily required notice.

Mrs. Chaffey made motion to move into executive session with president having authority to return to regular session, Mrs. Garza seconded.

Name	Aye	Nay	Abstain
Mark	X		
Gary			X
Cynthia	X		
Bill			x
Rachel	X		

- E. Superintendent Evaluation – Pursuant to A.R.S. 38-431.03(A)(1), the Board may take action on the Personnel matters regarding the Superintendent.

Mr. Hopkins made a motion to approve a 100% performance pay and approve the 2022 goals. Rs. Chaffey seconded.

Name	Aye	Nay	Abstain
Mark	X		
Gary			X
Cynthia	X		
Bill			x

Rachel	X		
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- F. Future Meeting Dates – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas and the next regular meeting is scheduled for January 3, 2023.

VII. Adjournment

Action to adjourn meeting

Ms. Garza made a motion to adjourn the meeting. Second by Mrs. Chaffey.

Name	Aye	Nay	Abstain
Mark	X		
Gary			X
Cynthia	X		
Bill			x
Rachel	X		

I certify that this Notice and Agenda was posted on line on the District website and at the following location(s): District Office Building – Front Display Box on Monday, December 5, 2022 at 5:00 p.m.

By: _____ Kevin Davis, Superintendent

DRAFT