### **BID COVER SHEET**

Two (2) sealed copies of your bid, (1) original and (1) copy, must be submitted. The Willcox Unified School District No. 20 will not assume responsibility for any costs related to the preparation or submission of the bid.

Checklist	Initial each Box when completed
Bid Pricing Submittal – should include	
Guarantees of materials, warranty and workmanship	
Restatement of Work	
Scheduled based on Notice to Proceed through Substantial Completion on company letterhead	
• Intent to Warranty – required for applied coating systems only	
<b>Bid Bond</b> – 10% of the Total Bid Project Cost	
<b>Performance Bond</b> – within 48 hours of award	
Payment Bond – within 48 hours of award	
<b>Subcontractor List</b> – Should be completed and submitted in a separate envelope even if self-performing 100% of the work. Applied coating systems certification should be included, if applicable to any Subcontractors listed	
Questionnaire	
Company Profile Information	
• References	
Copy of appropriate AZ Construction License(s)	
Offer and Acceptance	
Confidential / Proprietary Statement	
Conflict of Interest	
Non-Collusion Statement - Notarized	
Deviations and Exceptions	
Certification of Insurance	
Vendor Application	
I.R.S. W-9 Form	
Bid Package Label	

The form of contract for any award made as a result of this bid will be a district purchase order referencing this bid. The amount will be based upon the fees shown in the bid, and will take into consideration previous and anticipated expenses for the forthcoming year. If your firm will require the District to sign an additional or separate contract, a copy of the proposed contract must be included with the bid.

# **BID SUBMITTAL**

Bid submitt	al of:	
	(Firm's Name)	
PROJECT:	Football Field Irrigation and Sod Project	
то:	The Willcox Unified School District (Owner)	
furnish the r Terms and C own site ver time within s with the Bid	ance with the Invitation for Bid and Instructions to Offerors, the materials and perform the Work for the Owner's Project design Conditions, Specifications, Schedules, Drawings, all other pertimination of the project. The Offeror further agrees, upon written sixty (60) days after the date of opening of the bids, that Offero I as accepted, and give bond, as sufficient surety, in the amount ount, within two (2) working days after a Notice of Award is p	ated above in strict accordance with the nent Contract Documents, and Offeror's n notice of acceptance of this Bid at any r will execute the Contract in accordance at of one hundred percent (100%) of the
A. Base Bi	d:	\$
B. Continge	ency & Valve Relocation Allowance	\$ 42,500.00
C.		\$
D. Miscella	nneous "Unknown": Items (B + C)	\$
E. Total of	A + D	\$
F. Cost of I	Performance Bond	\$
G. Prime T	ax (If "E" is equal to or greater than \$750,000)	\$
	(E + F + G) equals the <b>Total Bid Project Cost</b>	\$
(Not less that 3. The Offer are any fund acceptance of 4. It is under awarded the Owner in the sunset, on the days after not amount of or 5. The Offer	or hereby agrees that the above Base Bid includes a Cash Allowance after the Project has of the Project, the Contract Amount shall be reduced by the function and agreed that the work under the Contract Document Contract for the Project, on the date specified as the Start Date manner specified in the Contract and General Conditions, and the 120 days following the notice to proceed. Substantial completotice to proceed. If the Work is not completed by these dates, the hundred and No/100 Dollars (\$100.00) per day as liquidated for offers the minimum workmanship warranty of 24 months: Years of the project of the project of the project of the project of the work is not completed by these dates, the hundred and No/100 Dollars (\$100.00) per day as liquidated or offers the minimum workmanship warranty of 24 months:	wance of Zero and No/ I 00 (\$0): If there been fully completed, then upon final is so remaining.  Is shall be commenced by the Offeror, if it is in the Notice to Proceed issued by the shall be completed by the Contractor by the shall be reached by sunset on the 90 then the Offeror shall pay the Owner the damages.  TES NO
	or understands that the Owner reserves the right to reject any as determined by the Owner in its sole discretion, in any Bid in	•

7. Provide a short Restatement of Work <u>including product(s)</u> being used to demonstrate understanding of the project:
8. The Offeror confirms a site visit and understands the conditions of the site, the full scope of the work, and related areas. YES NO If No, document that you will ask for no change orders as a result of not having made a site visit and thereby asking any questions that could have arisen.
9. Schedule based on Notice to Proceed through Substantial Completion: (Attached separately, if needed).
10. Are there any unresolved issues with your firm and the Register of Contractors? YES NO If Yes, explain:

### BID BOND PURSUANT TO RULE R7-2-1102 OF THE ARIZONA ADMINISTRATIVE CODE (SCHOOL DISTRICT PROCUREMENT RULES)

(Penalty of this bond must be not less than 10% of the bid amount)

### KNOW ALL PERSONS BY THESE PRESENTS:

THAT,	(hereinafter call	ed the "Principal"), as Principal	ncipal, and	
	existing under the laws of th			
	alled the Surety"), as Surety,			
No.		·		
20 (hereinafter called the ("	Obligee") in the amount of _		Dollars (\$	), for the
payment whereof, the said F	Principal and Surety bind the	mselves, and their heirs, a	dministrators, executor	rs, successors and
assigns, jointly and severally	y, firmly by these presents.			
WHEREAS, the Principal h	as submitted a bid for			
prompt payment of labor at Principal to enter into the c difference not to exceed the which the Obligee may in g obligation is void. Otherwis the provisions of Ariz. Adm with the provisions of the se	ons with good and sufficient and materials furnished in the contract and give the bonds as penalty of the bond between good faith contract with another, it remains in full force and min. Code Rule R7-2-1102, action to the extent as if it we lit on this bond shall recover a tr.	e prosecution of the contrand certificates of insuran n the amount specified in ther party to perform the d effect; provided, however and all liabilities on this ere copied at length herein	act, or in the event of ce, if the Principal pay the proposal and such work covered by the per, that this bond is except bond shall be determined.	the failure of the ys the Obligee the larger amount for proposal, then this ecuted pursuant to ned in accordance
Witness our hands this	day of	, 2019.		
PRINCIPAL	Seal			
AGENCY OF RECORD				
Agency Address	SURETY	;	Seal	
	Ву			
	Title			

## PERFORMANCE BOND PURSUANT TO R7-2-1103 OF THE ARIZONA ADMINISTRATIVE CODE (SCHOOL DISTRICT PROCUREMENT RULES)

(Penalty of this bond must be 100% of the Contract Amount)

KNOW ALL PERSONS BY	THESE PRESENTS	9:
THAT,		(hereinafter
called the "Principal"), as Pri	ncipal, and	, a corporation organized and
existing under the laws of the	e State of	, with its principal office in the City of
(hereina	fter called the "Surety	y"), as Surety, are held and firmly bound unto Vail Unified School
District No. 20, Pima County	, Arizona (hereinafte	er called the "Obligee"), for the amount of
Dollars (\$	) for the payme	ent whereof, the said Principal and Surety bind themselves, and their
heirs, administrators, executo	ors, successors, and a	ssigns, jointly and severally, firmly by these presents.
WHEREAS, the Principal ha	s entered into a certa	in written contract with the Obligee, entitled Contract
and General Conditions Betv	veen Owner and Con	tractor, dated the day of, 2019
("Contract"), to construct and	d complete certain wo	ork described as, which
Contract is hereby referred to	and made a part her	eof as fully and to the same extent as if copied at length herein.
undertakings, covenants, term any extension of the Contract Contract, and also performs authorized modifications of	ms, conditions and a et, with or without no and fulfills all of the the Contract that ma	ation is such that if the Principal faithfully performs and fulfills all of the greements of the Contract during the original term of the Contract and tice to the Surety, and during the life of any guaranty required under the undertakings, covenants, terms, conditions and agreements of all duly y hereafter be made, notice of which modifications to the Surety being erwise, it remains in full force and effect.
	nd shall be determine	suant to the provisions of Arizona Administrative Code Rule R7-2-1103, ed in accordance with the provisions of said Rule, to the extent as if it
The prevailing party in a suit by a judge of the Court.	on this bond shall re	ecover as part of the judgment reasonable attorney fees that may be fixed
Witness our hands this	day of	, 2019.
PRINCIPAL	Seal	
	By	
AGENCY OF RECORD	Title	
Agency Address	SURETY	Z Seal
	By	
	Title	

# PAYMENT BOND PURSUANT TO R7-2-1103 OF THE ARIZONA ADMINISTRATIVE CODE (SCHOOL DISTRICT PROCUREMENT RULES)

(Penalty of this bond must be 100% of the Contract Amount)

### KNOW ALL PERSONS BY THESE PRESENTS:

THAT,			(hereinafter called the
			ganized and existing under the laws
of the State of, w	vith its principal office in	the City of	(hereinafter called the "Surety")
as Surety, are held and firmly bo called	und unto Willcox Unified	d School District No. 20, P	ima County, Arizona (hereinafter
the "Obligee"), for the amount of	·	Dollars (\$	) for the payment whereof, the
said Principal and Surety bind the	emselves, and their heirs,	, administrators, executors,	successors, and assigns, jointly and
severally, firmly by these present	ts.		
WHEREAS, the Principal has en Conditions Between Owner and and complete certain work descriptions and made a part hereogenees.	Contractor, dated the	_ day of	, 2017 ("Contract"), to construct, which Contract is hereby
NOW, THEREFORE, the condit persons supplying labor or mater provided for in the Contract, this	ials to the Principal or the	e Principal's subcontractors	in the prosecution of the work
and all liabilities on this bond sha Rule, to the extent as if it were co	all be determined in according to a length in this agr	rdance with the provisions, reement.	Administrative Code Rule R7-2-1103, conditions and limitations of said enable attorney fees that may be fixed
Witness our hands this	day of	2019	
PRINCIPAL	Seal		
	By		-
AGENCY OF RECORD	Title		_
Agency Address	SURETY	Sea	al
	Ву		-
	TP:41.		

### SUBCONTRACTOR SUBMITTAL

This form shall be completed and submitted in a **separate sealed envelope** as a part of the bid submittal. The list is necessary even if Offeror plans to self-perform 100% the work.

#### PROJECT: Football Field Irrigation and Sod Project

In compliance with the Special Terms and Conditions to Offerors and in conformity with the Contract and General Conditions, the undersigned submits the following names of Subcontractors to be used in performing the work for the Project.

#### Note:

Signature

- 1. Successful Offeror must furnish to the Owner the Arizona contractor's license number for each listed Subcontractor. ONE, and only one, Subcontractor shall be submitted for each portion of the work. The failure to list a Subcontractor for work not performed by Contractor's own forces or the listing of more than one Subcontractor for each portion of the work shall be considered non-responsive, and shall be grounds for rejection of the bid by the Owner, at the Owner's sole discretion. The List of Subcontractors shall be based on the "Base Bid" scope of work. Offeror shall denote where it is intended to use their own forces.
- 2. Contractors using applied coating systems must include manufacturer/reputable distributor certification to apply in conjunction with "intent to Warranty".

Subcontractor Work	Subcontractor Name	License #

Date

# **QUESTIONNAIRE**

A. Provide the name and address of the primary contact person and servicing office location:

Name			
Title			
Company Name			
Physical Address			
City, State and Zip			
Main Number			
Alternate or Cell Number			
Email Address			
AZ Construction License(s) ROC# (attach copies)			
B. Contractor is licensed and registe	red in State of Arizona f	or at least 5 years. YES _	NO
C. Contractor has a minimum of 5 f	ull time employees. YES	NO	
D. Contractor has provided a list of	previous projects with e	xperience. YESNO	
E. Does your firm obtain current val	id fingerprint clearance	cards from employees? YE	ES NO
F. Does your firm perform criminal	background checks on e	mployees? YES NC	)
G. Does your firm conduct random	drug screens for employ	ees? YES NO	-
H. Are there any pending reviews of If Yes, attached explanation.	litigation involving you	r firm in the past five year	s? YES NO
I. Have you had any complaints file If Yes, attached explanation and d			ears? YESNO
J. List three (3) Arizona References	of similar projects:		
District/Owner Con	tact Pho	ne Email	Contract Term
1			
_			
2			
3			

### OFFER AND ACCEPTANCE

Company Name: Arizona Transaction (Sales) Privilege Tax License Number: Federal Employer Identification Number: Federal Employer Identification Number: Federal Employer Identification Number: Federal Employer Identification Number: Fax: Printed Name: E-Mail: Signature of Person Authorized to Sign Offer:  CERTIFICATION By signature in the Offer section above, the Offeror certifies: 1. The submission of the offer did not involve collusion or other anti-competitive practices. 2. The Offeror shall not discriminate against any employee or applicant for employment in violation of Federal Executive Order 11246, State Executive Order 775-5 or A.R.S. §§ 41-1461 through 1465 et. seq. 3. The Offeror shall not discriminate against any employee or applicant for employment in violation of poportunity, future: employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer. Failure to provide a valid signature affirming the stipulations required by this clause shall result in rejection of the offer. Signing the offer with a false statement shall void the offer, any resulting contract and may be subject to legal remedies provided by law. 4. The Offeror complies and maintains compliance with the Federal Immigration and Nationality Act (FINA), A.R.S. §41-4401 and §23-214 which requires compliance with federal immigration laws by State employers, State contractors and State subcontractors in accordance with E-Verify Employee Eligibility Verification Program. 5. In accordance with A.R.S. §35-392, the Offeror does not have scrutinized business operations in Stadan. 6. In accordance with A.R.S. §35-393, the Offeror does not have scrutinized business operations in Variance of the Amount of this bid, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency, a Member of Congress, an officer or employee of Congres	OFFERAN	DACCEI TANCE		
Printed Name:	Company Name:			
Printed Name:	Arizona Transaction (Sales) Privilege Tax License Number: _			
Printed Name:	Federal Employer Identification Number:	Tax Rate:	%	
E-Mail:  Signature of Person Authorized to Sign Offer:  CERTIFICATION  By signature in the Offer section above, the Offeror certifies:  1. The submission of the offer did not involve collusion or other anti-competitive practices.  2. The Offeror shall not discriminate against any employee or applicant for employment in violation of Federal Executive Order 11246, State Executive Order 75-5 or A.R.S. §§ 41-1461 through 1465 et. seq.  3. The Offeror has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer. Failure to provide a valid signature affirming the stipulations required by this clause shall result in rejection of the offer. Signing the offer with a false statement shall void the offer, any resulting contract and may be subject to legal remedies provided by law.  4. The Offeror complies and maintains compliance with the Federal Immigration and Nationality Act (FINA), A.R.S. §41-4401 and §23-214 which requires compliance with federal Immigration laws by State employers, State contractors and State subcontractors in accordance with A.F.S. §35-391, the Offeror does not have scrutinized business operations in Sudan.  6. In accordance with A.R.S. §35-392, the Offeror is in compliance and shall remain in compliance with the Export Administration Act.  7. In accordance with A.R.S. §35-393, the Offeror does not have scrutinized business operations in Iran.  8. In accordance with A.R.S. §35-512, the Offeror does not have scrutinized business operations in Iran.  8. In accordance with A.R.S. §35-512, the Offeror does not have scrutinized business operations in Iran.  8. In accordance with A.R.S. §35-512 and properated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of one pagency, a Member of Congress, an officer or employee of Cong	Phone:	_ Fax:		
CERTIFICATION  By signature in the Offer section above, the Offeror certifies:  1. The submission of the offer did not involve collusion or other anti-competitive practices.  2. The Offeror shall not discriminate against any employee or applicant for employment in violation of Federal Executive Order 11246, State Executive Order 75-5 or A.R.S. § 841-1461 through 1465 ct. seq.  3. The Offeror has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer. Failure to provide a valid signature affirming the stipulations required by this clause shall result in rejection of the offer. Signing the offer with a false statement shall void the offer, any resulting contract and may be subject to legal remedies provided by law.  4. The Offeror complies and maintains compliance with the Federal Immigration and Nationality Act (FINA), A.R.S. \$41-4401 and \$23-214 which requires compliance with federal immigration laws by State employers, State contractors and State subcontractors in accordance with E-Verify Employee Eligibility Verification Program.  5. In accordance with A.R.S. \$35-392, the Offeror does not have scrutinized business operations in Sudan.  6. In accordance with A.R.S. \$35-393, the Offeror does not have scrutinized business operations in Iran.  8. In accordance with A.R.S. \$15-512, the Offeror shall comply with fingerprinting requirements unless otherwise exempted.  9. By submission of this bid, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.  10. By submission of this bid, that neither it nor its principals is presently debarred, suspended, proposed for debarment, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or	Printed Name:	Title:		
CERTIFICATION  By signature in the Offer section above, the Offeror certifies:  1. The submission of the offer did not involve collusion or other anti-competitive practices.  2. The Offeror shall not discriminate against any employee or applicant for employment in violation of Federal Executive Order 11246, State Executive Order 75-5 or A.R.S. § 841-1461 through 1465 ct. seq.  3. The Offeror has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer. Failure to provide a valid signature affirming the stipulations required by this clause shall result in rejection of the offer. Signing the offer with a false statement shall void the offer, any resulting contract and may be subject to legal remedies provided by law.  4. The Offeror complies and maintains compliance with the Federal Immigration and Nationality Act (FINA), A.R.S. \$41-4401 and \$23-214 which requires compliance with federal immigration laws by State employers, State contractors and State subcontractors in accordance with E-Verify Employee Eligibility Verification Program.  5. In accordance with A.R.S. \$35-392, the Offeror does not have scrutinized business operations in Sudan.  6. In accordance with A.R.S. \$35-393, the Offeror does not have scrutinized business operations in Iran.  8. In accordance with A.R.S. \$15-512, the Offeror shall comply with fingerprinting requirements unless otherwise exempted.  9. By submission of this bid, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.  10. By submission of this bid, that neither it nor its principals is presently debarred, suspended, proposed for debarment, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or	E-Mail:			
By signature in the Offer section above, the Offeror certifies:  1. The submission of the offer did not involve collusion or other anti-competitive practices.  2. The Offeror shall not discriminate against any employee or applicant for employment in violation of Federal Executive Order 11246, State Executive Order 75-5 or A.R.S. § 841-1461 through 1465 et. seq.  3. The Offeror has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer. Failure to provide a valid signature affirming the stipulations required by this clause shall result in rejection of the offer. Signing the offer with a false statement shall void the offer, any resulting contract and may be subject to legal remedies provided by law.  4. The Offeror complies and maintains compliance with the Federal Immigration and Nationality Act (FINA), A.R.S. § 841-4401 and § 23-214 which requires compliance with federal immigration laws by State employers, State contractors and State subcontractors in accordance with E-Verify Employee Eligibility Verification Program.  5. In accordance with A.R.S. § 35-391, the Offeror does not have scrutinized business operations in Sudan.  6. In accordance with A.R.S. § 35-393, the Offeror does not have scrutinized business operations in Iran.  7. In accordance with A.R.S. § 15-512, the Offeror shall comply with fingerprinting requirements unless otherwise exempted.  9. By submission of this bid, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared incligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.  10. By submission of this bid, that no Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of C				
<ol> <li>The submission of the offer did not involve collusion or other anti-competitive practices.</li> <li>The Offeror shall not discriminate against any employee or applicant for employment in violation of Federal Executive Order 11246, State Executive Order 75-5 or A.R.S. § 81-1461 through 1465 et. seq.</li> <li>The Offeror has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer. Failure to provide a valid signature affirming the stipulations required by this clause shall result in rejection of the offer. Signing the offer with a false statement shall void the offer, any resulting contract and may be subject to legal remedies provided by law.</li> <li>The Offeror complies and maintains compliance with the Federal Immigration and Nationality Act (FINA), A.R.S. §41-4401 and §23-214 which requires compliance with federal immigration laws by State employers, State contractors and State subcontractors in accordance with E-Verify Employee Eligibility Verification Program.</li> <li>In accordance with A.R.S. §35-391, the Offeror does not have scrutinized business operations in Sudan.</li> <li>In accordance with A.R.S. §35-393, the Offeror does not have scrutinized business operations in Iran.</li> <li>In accordance with A.R.S. §15-512, the Offeror shall comply with fingerprinting requirements unless otherwise exempted.</li> <li>By submission of this bid, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared incligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.</li> <li>By submission of this bid, that no Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency. Amen</li></ol>	CERTIFICATION			
ACCEPTANCE OF OFFER  The Proposal is hereby accepted. The Contractor is now bound to sell the materials or services listed by the attached contract and based upon the solicitation, including all terms, conditions, specifications, amendments, etc., and the Contractor's Proposal as accepted by the School District/Public Entity.  This contract shall henceforth be referred to as Contract No IFB 19-007-20. The Contractor is cautioned not to commence any billable work or to provide any material or service under this contract until Contractor receives a purchase order, contract release document, or written notice to proceed.	<ol> <li>The submission of the offer did not involve collusion of the Offeror shall not discriminate against any employment of 11246, State Executive Order 75-5 or A.R.S. §</li> <li>The Offeror has not given, offered to give, nor if future employment, gift, loan, gratuity, special disc the submitted offer. Failure to provide a valid signar rejection of the offer. Signing the offer with a fall be subject to legal remedies provided by law.</li> <li>The Offeror complies and maintains compliance w §41-4401 and §23-214 which requires complia contractors and State subcontractors in accordance</li> <li>In accordance with A.R.S. §35-391, the Offeror does of the Administration Act.</li> <li>In accordance with A.R.S. §35-393, the Offeror does of the Administration of this bid, that neither it nor its prince declared ineligible, or voluntarily excluded from particular declared ineligible.</li> </ol>	or other anti-competitive practice of the property of the prop	nereafter any economic a public servant in correquired by this clause ffer, any resulting contant Nationality Act (In laws by State empility Verification Prograperations in Sudan.  In an in compliance with perations in Iran.  In a public servant in compliance with perations in Iran.  In a public servant in the sum of the perations in Iran.  In a peration in Iran.	c opportunity, onnection with a shall result in tract and may FINA), A.R.S. ployers, State am.  Ith the Export rise exempted. For debarment, or agency. In behalf of the any agency, a connection with entering into a deral contract,
The Proposal is hereby accepted. The Contractor is now bound to sell the materials or services listed by the attached contract and based upon the solicitation, including all terms, conditions, specifications, amendments, etc., and the Contractor's Proposal as accepted by the School District/Public Entity.  This contract shall henceforth be referred to as Contract No IFB 19-007-20. The Contractor is cautioned not to commence any billable work or to provide any material or service under this contract until Contractor receives a purchase order, contract release document, or written notice to proceed.	Contract Title: Football Field Irrigation and Sod Projection	<u>ect</u>		
contract and based upon the solicitation, including all terms, conditions, specifications, amendments, etc., and the Contractor's Proposal as accepted by the School District/Public Entity.  This contract shall henceforth be referred to as Contract No IFB 19-007-20. The Contractor is cautioned not to commence any billable work or to provide any material or service under this contract until Contractor receives a purchase order, contract release document, or written notice to proceed.	ACCEPTANCE OF OFFER			
any billable work or to provide any material or service under this contract until Contractor receives a purchase order, contract release document, or written notice to proceed.	contract and based upon the solicitation, including a	all terms, conditions, specific		
Awarded this day of20	any billable work or to provide any material or service	e under this contract until C	ontractor receives a pr	urchase order,
		Awarded this	_ day of	20

Kevin Davis, Director of Business

# CONFIDENTIAL/PROPRIETARY SUBMITTALS

Confidential/Proprietary Submittals (mark one):
No confidential/proprietary materials have been included with this offer.
Confidential/Proprietary materials included. Offerors should identify below any portion of their offer deemed confidential or proprietary (see Uniform General Terms and Conditions, paragraph 17).
Identification in this section does not guarantee that disclosure will be prevented but that the item will be subject to review by the Offeror and the District prior to any public disclosure. Requests to deem the entire offer or price as confidential will not be considered. The School District/Public Entity will not consider pricing to be confidential or proprietary.
Firm
Authorized Signature

# CONFLICT OF INTEREST

The undersigned, the owner or authorized officer of
he "Firm"), Hereby represent and warrant to their best knowledge that no familial relationships exist
etween the owner(s) or any employee of the company and any member of the Governing Board of the
Villcox Unified School District, Superintendent of the Willcox Unified School District, any employed the
Villcox Unified School District, or any employee of Swaim Associates.
YESNO If NO, disclose relationship(s) below.
Name Print
Authorized Signature
Date Control of the C
Offeror/Employee Name Name of District Employee Relationship

# NON-COLLUSION AFFIDAVIT

County of	)	SS.			
		(Na	ime)		, affiant,
he		•	,		
.пс		(Tit	ile)		
		(Contractor	/Offeror)		
	ation, or	company who	o makes the accompa	nying bid, having first be	een duly sworn, depose
and says:					
hat such bid is gent amed, and that the C r any other person,	Offeror ha firm or c	as not directly orporation to	or indirectly induces	the interest of, or behalf or solicited any other Off and that the Offeror has or.	feror to put in a sham b
hat such bid is gent amed, and that the C r any other person,	Offeror ha firm or c	as not directly orporation to	or indirectly induces refrain from bidding,	or solicited any other Off and that the Offeror has	feror to put in a sham b
That such bid is gent amed, and that the Or any other person, y collusion to secure	Offeror hat firm or c for itself	as not directly orporation to f an advantage	or indirectly induces refrain from bidding, over any other Offerd	or solicited any other Off and that the Offeror has or.	feror to put in a sham be not in any manner sou
That such bid is gent amed, and that the Or any other person, y collusion to secure	Offeror hat firm or c for itself	as not directly orporation to a fan advantage ore me this	or indirectly induces refrain from bidding, over any other Offerd	or solicited any other Off and that the Offeror has or.  (Title)	feror to put in a sham be not in any manner sou
That such bid is gentamed, and that the Correct amy other person, by collusion to secure	Offeror hat firm or c for itself	as not directly orporation to a fan advantage ore me this	or indirectly induces refrain from bidding, over any other Offerd	or solicited any other Off and that the Offeror has or.  (Title)	feror to put in a sham be not in any manner sou

# **DEVIATIONS AND EXCEPTIONS**

Exceptions (	mark one):
	No exceptions
	Exceptions taken (describe below – attach additional pages if needed)
Firm	
Authorized S	 Signature



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 1/9/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

certificate holder in lieu of s	uch e	ndorsement(s).			275
PRODUCER			CONTACT Mrs. Professional Broker		
My Brokerage 1 Broker Lane		PHONE (A/C, No, Ext): (818)555-1212	55-1213		
		E-MAIL ADDRESS: msbroker@mybroker.age			
			INSURER(S) AFFORDING COVERAGE	E	NAIC #
Brokerageville CA 12345		INSURER A : PowerfulIns. Co		12301	
INSURED			INSURER B:		
My Production Company 100 Maserati Avenue		INSURER C :			
		INSURER D :			
			INSURER E :		
Exterior	CA	12354	INSURER F:		
COVERAGES		CERTIFICATE NUMBER:14-15	REVISION N	UMBER:	
THIS IS TO CERTIFY THAT TH	IE POL	ICIES OF INSURANCE LISTED BELOW HA	AVE BEEN ISSUED TO THE NSURED NAMED AB	OVE FOR THE PO	LICY PERIOD
		IY REQUIREMENT, TERM OR CONDITION			
		MAY PERTAIN, THE INSURANCE AFFOR		SUBJECT TO ALL	THE TERMS,
EXCLUSIONS AND CONDITION	IS OF S	SUCH POLICIES. LIMITS SHOWN MAY HAV	E BEEN REDUCE PAI LAIMS.		

	CERTIFICATE MAY BE ISSUED OR MAY EXCLUSIONS AND CONDITIONS OF SUCH					RIBEI AIMS	D HEREIN IS SUBJECT TO	) ALI	_ THE TERMS,
INSF	TYPE OF INSURANCE	ADDL SUBF	POLICY NUMBER	POL (MM/D	901	YYY)	LIMITS	3	
A	COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE X OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER:		55533322	1/8	1/8/3	5	DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	\$ \$ \$ \$ \$	1,000,000 Included 10,000 1,000,000 2,000,000 Included
В	X POLICY PRO- BECT LOC  AUTOMOBILE LIABILITY  X ANY AUTO ALL OWNED AUTOS AUTOS X HIRED AUTOS X HIRED AUTOS X HIRED AUTOS X HIRED AUTOS		ired P b Phys Dmg Limit ACV ED \$1,000 COLL DED \$1,000	1/8/2014	1/8/201	5	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	\$	1,000,000
С	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE  DED RETENTION \$  WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	555-5553	1/8/2014	1/8/201	5	AGGREGATE  WC STATU- OTH- TORY LIMITS ER  E.L. EACH ACCIDENT  E.L. DISEASE - EA EMPLOYEE		1,000,000
В			55ABCD555	1/8/2014	1/8/201	5	E.L. DISEASE - POLICY LIMIT LIMIT \$1,000,000  R/C SPECIAL FORM	\$	1,000,000 DED \$1,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Certificate holder is included as Additional Insured for Liability but only as respects to claims arising out of the negligence of the Named Insured. Certificate holder is named as Loss Payee as respects rented/leased equipment &/or vehicles.

CERTIFICATE HOLDER	CANCELLATION
Digital Film Studios LLC 11800 Sheldon Street, Unit B/C/D	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
Sun Valley, CA 91352	Sample Osyalid Broker Name

ACORD 25 (2010/05)

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INS025 (201005) 01

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Form W-9
(Flav. November 2017)
Department of the Treasury
Internal Revenue Service

#### Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	•		
	2 Business name/disregarded entity name, if different from above			
page 3.	Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.	4 Examptions (codes apply only to certain entities, not individuals; see instructions on page 3):		
8. 8.8 9.8	☐ Individual/sole proprietor or ☐ C Corporation ☐ S Corporation ☐ Part ☐ Trust/estate single-member LLC	Exempt payee code (if any)		
Print or type. Specific Instructions	Umited liability company. Enter the tax classification (C=C corporation, S=S	Exemption from FATCA reporting code (if any)		
	is disregarded from the owner should check the appropriate the tall incation of the tall offication of tall offication of tall of tall offication of tall offic	Applies to accounts maintained outside the U.S.)		
See.	5 Address (number, street, and apt. or suite no.) Se  6 City, state, and ZIP code	nd address (optional)		
	7 List account number(s) here (o			
Par				
	our fire in the appropriate box. The fire provided materials file hanc given on the file avoid	surfty number		
backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other – entities, it is your employer identification number (EIN). If you do not have a number, see How to get a				
7IN, later. or				
	The decodart is in more than one mane, see the modes decided in 1.7 1000 see 77 had 74 and and	Identification number		
Numb	er To Give the Requester for guidelines on whose number to enter.	-		

#### Part | Certification

Under penalties of perjury, I certify that:

- 1. The number shown on this form is my correct taxpayer identification number (or i am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- 3. I am a U.S. citizen or other U.S. person (defined below); and
- 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have falled to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here U.S. person ► Date ►

#### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

#### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

. Form 1099-INT (Interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- . Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (nome mortgage interest), 1098-E (student loan interest), 1098-T (tuttion)
- . Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (Including a resident allen), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, leter

Cat. No. 10231X Form W-9 (Rev. 11-2017)

### CUT ALONG THE LINE AND AFFIX TO THE FRONT OF YOUR BID CONTAINER

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# **SEALED BID**

Do not open this package until the due date and time listed below

Submitted by:		
Company Name:		
Address:		

City, State, Zip:

**Deliver To:** 

Willcox Unified School District

Attn: Kevin Davis 480 N. Bisbee Ave Willcox, AZ 85643

IFB 10-2024-01: Football Field Irrigation and Sod Project Opening Date: January 7, 2025, at 2:00 p.m. Local AZ Time\*

\*bids received after this date and time will not be opened

CUT ALONG THE LINE AND AFFIX TO THE FRONT OF YOUR BID CONTAINER