



Willcox Unified School District NO. 13

480 North Bisbee Avenue

Willcox, Arizona 85643

NOTICE OF REGULAR BOARD MEETING – Minutes Outline

Board Members Present:

Bill Ryan

Cliff Shipley

Homer Hansen

Terri Kibler

Steve Marlatt

Others Present:

16 Guests

Mark Hopkins

Rachel Garza

Kevin Davis

Destany Smith

AGENDA

Date, 6:00 pm

**I. Opening of meeting**

A. Call to Order and Roll Call

Bill called the meeting to order.

B. Pledge of Allegiance

Led by Bill.

C. Invocation for the Governing Board

Bill led us in prayer.

D. Adoption of Agenda

Homer motioned to adopt the agenda. Seconded by Cliff. Vote:

Discussion: None

In Favor: Cliff, Homer, Terri,

Opposed: None

Bill, Steve

**II. Organization of Governing Board**

- a. **Recognize former Board Members** – The Board will recognize outgoing Board Members for their service to the school and community.

Rachel Garza received a plaque for her service from 2020-2024. She was thankful for the opportunity to serve the community and help things go in the right direction.

Mark Hopkins received a plaque for his service from 2016-2024. He says this opportunity was a blessing and a privilege for him.

The current Board Members take the loyalty oath taken by officers and members, “The State of Arizona, County of Cochise, I (Cliff Shipley, Homer Hansen, Terri Kibler, Bill Ryan, Steve Marlatt) do solemnly swear that I will support the Constitution of the United States and the Constitution and laws of the State of Arizona; that I will bear the true faith and allegiance to the same, and defend then against all enemies, foreign and domestic, and that I will faithfully and impartially discharge the duties of the trustee for Willcox Unified School District Number 13 according to the best of my abilities, so help me God.” They will sign their certificates at the end of the meeting.

- b. **Nomination and Election of Governing Board Officers** – The governing board will open nominations and then elect officers for the following positions: president, vice president, and clerk. The newly elected board president will conduct the balance of meeting.

Bill nominated Cliff as board president. Homer seconded. Cliff, Homer, Terri, Bill and Steve favored the motion. Bill nominated Homer as vice president. Cliff seconded. Cliff, homer, Terri, bill, and Steve were in favor of this motion. Bill nominated Steve as clerk. Terri seconded. Cliff, homer, Terri, bill, and Steve were in favor of this motion.

- c. Determination of Regular Meeting Dates, Time and Place – The governing board will discuss and take action to determine the day, time and place for conducting the regular meeting of the Willcox Unified School District Governing Board.

Bill motioned to have the Board meeting date to continue being on the 1<sup>st</sup> Tuesday of each month, in the board room at 6pm. Terri seconded. Bill, Homer, Terri, Cliff, and Steve were in favor of this motion.

- d. Approval of Hearing Officers – The governing board may discuss and take action to appoint Mrs. Betsy Ajeman or any other Trust approved hearing officer for student discipline matters.

Cliff motioned to have Betsy Ajeman or any other Trust approved hearing officer approved for student discipline matters. Homer seconded. Bill, Homer, Terri, Cliff, and Steve were in favor of this motion.

### **III. Call to the Public – No call to public**

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, “Public Concerns and Complaints Against Personnel”.

#### **IV. Presentations**

**A. WMS Student Council:**

Winter sports has started, including Girls Basketball, and Wrestling has a meet in Benson. Winter formal will be on the 23<sup>rd</sup> from 6-8pm. They are hosting a Valentines fundraiser by selling Candy Grams.

**B. WHS Student Council:**

They are coming to the end of their chocolate fundraiser. The Red Cross blood drive will be February 25<sup>th</sup>. They have awareness courses for Freshman being set up. Youth court just had their 1<sup>st</sup> trial. They will have a mock trial at the UofA in April. Publications sold 25% of the yearbooks. ASL is having their performance this Saturday. Parents are hosting a Raffle to raise money for their trip to Boston coming up in March. Math Club received a \$3000 grant for their garden project, and have collected 300 canned foods to donate. English is coming up on the project to read Frankenstein. Knowledge bowl will be going to a meet in Duncan. Girls Basketball game went into overtime, but sadly didn't take the win. They are 6-2 season right now. Boys Basketball won their game, and play Tombstone tonight. They are 5-4 season right now. Girls wrestling has a meet in Show low. Boys had one in Bisbee, they placed 2<sup>nd</sup> as a team in the bracket, and two took individual champs, Mario and Travis. Cheer performed in the Christmas Light Parade and received 3<sup>rd</sup> place in holiday cheer. Science and physics are learning about kinetic energy, and have lots of great hands on lessons. Law enforcement was also in the light parade and have practical day coming up, along with Skills USA which they did very good in last year.

**C. WHS FFA**

In December, they had the class decorating, along with officer training, and a gift exchange. They also had the dairy dinner where they served food to the dairy workers. Their annual skate trip took place, and everyone had fun, the remark was made that "Mrs. Sanborn will be hanging up her skates, and Mrs. Vanharen is the queen of skating." They all participated in bellringing. Career development is now in place, and they are filling out applications. Busby field day, Safford finals, and the State contest, will all be happening soon. They are currently filling their record books out and having preparation discussing their banquet in May.

**V. Administrative reports/Summary of current events**

A. Bond and Construction: 3 Elementary rooms have been finished, as well as 3 at the Middle school. Track construction has been started, and it is moving quickly. We will plant grass on the field in April. Bleachers will be worked on after graduation, and be finished before football season.

B. Issues/Contracts are in the process of getting board approval in this meeting.

**VI. Consent Agenda**

A. Homer Made a motion to approve the consent agenda. Seconded by Bill. Vote:

Discussion: None

In Favor: Bill, Homer, Terri,  
Cliff, Steve

Opposed: None

**VII. New business**

A. Elementary School Parking Lot – Consideration of authorizing the superintendent to seek information regarding the purchase of land for expansion of the elementary school parking lot.

Motioned by Bill. Seconded by Steve. Vote:

Discussion: Amend to say "Authorize." Next steps are to talk to Mr. Klump and he may demo the surrounding property, and new parking lot expansions are possible.

In Favor: Bill, Homer, Terri, Cliff, Steve

Opposed: None

- B. [District Vision Statement](#) – Consideration of updating the district vision statement to:  
"Our vision is to be a model rural school district that empowers students to reach their full potential through trust, collaboration, transformative learning, life skills, and work-based experiences, fostering responsible and engaged citizens."  
Motioned by Steve. Seconded by Bill. Vote:

Discussion: Bill says that this vision will be good  
for creating a rally. It represents our curriculum  
goals and training.

In Favor: Bill, Homer, Terri, Cliff, Steve

Opposed: None

- C. Willcox FFA – EF Tour – Consideration of approving the Willcox FFA's trip to Belgium and the Netherlands in June 2026 as included in the board backup material.  
Motioned by Terri. Seconded by Bill. Vote:

Discussion: Mandatory parent meeting next Wednesday. \$4669.00 is the cost for each student (excluding snacks/food). They make the deposit by January 31<sup>st</sup>, and there is a 7-day window for considerations. They will receive the full \$95.00 deposit if they back out. Douglas is taking 10 students. We need to take between 10-15 minimum, and have 30 signed up so far. There is going to be a chaperone per 6 kids. This is a college credit opportunity. Plans to fundraise for students after their parent meeting, and possibility of using tax credits.

In Favor: Bill, Homer, Terri, Cliff, Steve

Opposed: None

- D. 2025-2026 Calendars – Consideration of approving the teaching and classified calendars for FY 25-26 as included in the board backup material.

Motioned by Bill. Seconded by Homer. Vote:

Discussion: This change	In Favor: Bill, Terri, Cliff,	Opposed: Homer
would take two holidays and	Steve	
move them to have the		
whole week of Thanksgiving		
off.		

E. Motioned by Homer. Seconded by Terri. Vote:

Discussion: This will create a K-12 vertical alignment which is beneficial for everyone involved.  
We should send a notice to the parents, notifying them of the opportunity to view new curriculum.

In Favor: Bill, Homer, Terri, Cliff, Steve	Opposed: None
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F. Teacher Performance Pay Plan – Consideration of approving the revised teacher performance pay plan as included in the board backup material.

Motioned by Bill. Seconded by Terri. Vote:

Discussion: Teachers create	In Favor: Bill, Homer, Terri,	Opposed: None
this plan, then principals	Cliff, Steve	
approve it for the board to		
review.		

G. Bond Construction Projects - Consideration of approving the following construction or architectural projects and/or contracts/purchase orders and authorizing the Superintendent to sign agreements and/or contracts/purchase orders as included in the board backup material.

High School Football Field Turf and Irrigation Project

High School Weight Room Gym Lobby and Restroom Remodeling  
Wrestling Room Addition  
High School Athletic Fields Restrooms, Design and Layout based on Pre-fab  
restroom Plan

Motioned by Homer. Seconded by Bill. Vote:

Discussion: None

In Favor: Bill, Terri, Cliff,

Abstained: Homer

Steve

H. Future Meeting Dates – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas. The next regular meeting is scheduled for February 4, 2025.

Motioned by Bill. Seconded by Terri. Vote:

Discussion: None

In Favor: Bill, Homer, Terri,

Opposed: None

Cliff, Steve

#### **VIII. Adjournment**

Action to adjourn meeting.

Homer moved to adjourn meeting. Cliff Seconded. No discussion.

I certify that this Notice and Agenda was posted on line on the District website and at the following location(s): District Office Building – Front Display Box on January 15<sup>th</sup>, 2025 at 5:00 pm.

By: \_\_\_\_\_

Kevin Davis, Superintendent