

WILLCOX UNIFIED SCHOOL DISTRICT NO. 13
480 NORTH BISBEE AVENUE
WILLCOX, ARIZONA 85643

NOTICE OF REGULAR BOARD MEETING

Board Members Present: Dwayne Owen Mark Hopkins Bill Ryan Gary Clement	Others Present: Kevin Davis, Steve C, Penny Long, Sue Lynch, Tom Currin , Tammy Hall, Lesha Smyer, Chris Stalder, Kris Duncan
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PLEASE SILENCE YOUR PHONES

**AGENDA
JULY 2, 2019
6:00 PM**

I. Opening of Meeting

- A. Call to Order and Roll Call – 6:05 p.m.
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Adoption of Agenda

Gary Clement made a motion to adopt the agenda, seconded by Bill Ryan. Motion Carries all.

Name	Aye	Nay	Abstain
Dwayne	X		
Mark	X		
Guy	X		
Gary	X		
Bill	X		

II. Call To The Public

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

III. Administrative Reports / Summary of Current Events

Superintendent's Report – The Superintendent will report on the following items:

- A. Community Outreach and [Surveys](#)

The Superintendent and/or the Governing Board members may present a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action on any matter on the summary, unless the specific matter is properly noticed for legal action.

The Willcox School District pride ourselves in giving information to the public and we want them to know that our budget is posted on our website. We provided some surveys online and some of the responses we received back were about the 4-day school week. Most people are happy with the 4-day school week. Also heard a lot of responses about the conditions of the athletic facilities, people were not happy about this and feel we need to work on these. One of the polls asked if they would be in support to fix the track and 95% said yes. We have over 300 respond, to the surveys.

IV. Consent Agenda

- A. Approval of Minutes – Consideration of approving the minutes of the Regular Meeting Dated [June 4, 2019](#) as noted in the board backup.
- B. Ratification of [Expense and Payroll Vouchers](#) – Consideration of approving the following expense and payroll vouchers as noted in the Board backup:
 - 1. Expense – #1928 for \$50,832.32; #1929 for \$342,104.89
 - 2. Payroll – #25 for \$314,216.68; #26 for \$243,213.61; #27 for \$281,391.30; #28 for \$140,893.00; #29 for \$137,237.05;
- C. Approval of Activity Accounts – Consideration of approving the activity accounts for the month of [May 2019](#) as noted in the Board backup.
- D. Personnel-
 - 1. [Hiring – FY 2019-2020](#) – Consideration of approving the following hiring for FY 2019-2020, contingent upon approval of fingerprint background check/clearance card when required.
 - a. Jonathan Garcia, WASA Summer Youth, effective May 28, 2019.
 - b. Michael Rives, Bus Driver, effective June 5, 2019.
 - c. Cynthia Richards, High School English Teacher, effective August 1, 2019.
 - d. Amanda Hill, Middle School Special Education Paraprofessional, effective August 1, 2019.
 - e. Tammy McAndrew, Middle School Special Education Paraprofessional Self Contained Classroom, effective August 1, 2019.
 - f. Praveen Payyadakathu, Summer School Substitute, effective June 6, 2019.
 - g. Serena Villegas, District Office Student Clerk, effective June 6, 2019.
 - h. Jon Sutton, Middle School 6th Grade Science, effective August 1, 2019.
 - i. Elena Moreno, WASA Summer Youth, effective May 28, 2019.
 - J. Annette Duce, Special Services, Speech Language Pathologist, effective August 1, 2018.
 - k. David Chaim, Middle School Dean of Students, effective July 1, 2019.
 - l. Lea Siebert, 6th Grade Math Teacher, effective August 1, 2019.
 - m. Debra Atwood, MS Alternative Classroom Teacher, effective August 1, 2019.
 - n. Ann Mooney, 8th Grade ELA, effective August 1, 2019.

- o. Gretchen Zibart, 7th/8th Special Education Teacher, effective August 1, 2019.
- p. Eva Rios, HS Reading and Personal Finance Instructor three periods and HS Special Education Paraprofessional three periods, effective August 1, 2019.
- q. Judi King, Middle School Teach on Prep, effective August 1, 2019.
- r. Tom Currin – Maintenance/Transportation Supervisor, effective July 1, 2019.
- s. [FY19-20 Extra Duty List](#)

E. [Donations](#) – Consideration of approving the following donations, details listed in the Board Backup.

Willcox Historic Theater – High School Science Club
 Dorothy Laage, c/o Amber Williams – High School Science Club
 Brooks Brother’s – High School Science Club
 Amber Williams – High School Science Club
 SSVEC – High School Science Club

F. Renewal of [Gas/Diesel Contracts](#) for FY 2019-2020 – Consideration of approving the Freeway Texaco and Chevron Republic Bank Gas/Diesel contract extensions for FY 2019-2020.

G. [Out of State/Country Student Travel](#) – Consideration of approving the out of state travel request submitted for the High School Science Club to travel to Titusville, Florida from July 24, 2019 to July 30, 2019.

H. Resolution 19/20-50 - 1Government Procurement Alliance – Consideration of approving Resolution 19/20-50 – 1Government Procurement Alliance.

Mark Hopkins made a motion to accept and approve the consent agenda, second by Guy Nolan. Motion carries all.

Name	Aye	Nay	Abstain
Dwayne	X		
Mark	X		
Guy	X		
Gary	X		
Bill	X		

V. New Business

A. [Policy Revisions](#) – Consideration of approving the 2nd reading and adoption of the following policies (regulations and exhibits if listed are for informational purposes only):

DIE – Audits/Financial Monitoring
 IHAMB-R – Family Life
 JFAA – EB Admission of Resident Students
 JFAB – EA Admission of Nonresident Students
 KDB-R – Public Right to Know/Freedom of Information

Bill Ryan made a motion to approve and adopt the 2nd reading of the following policies, DIE, IHAMB-R, JFAA – EB, JFAB – EA, KDB – R. Seconded by Mark Hopkins. Motions carries all.

Name	Aye	Nay	Abstain
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Dwayne	X		
Mark	X		
Guy	X		
Gary	X		
Bill	X		

- B. [FY 2019-2020 Maintenance and Operation](#) (M&O) and Capital Budgets – Consideration of approving the proposed and adopted FY 2019-2020 Maintenance and Operation (M&O) and Capital Budgets.

Gary Clement made a motion to approve and adopt the proposed FY 2019-2020 Maintenance and Operation (M&O) and Capital Budgets, seconded by Guy Nolan. Motion carries all.

Name	Aye	Nay	Abstain
Dwayne	X		
Mark	X		
Guy	X		
Gary	X		
Bill	X		

- C. [Tax Rates](#) – Consideration of approving the FY 2019-2020 tax rates.

Mark Hopkins made a motion of approving the FY 2019-2020 tax rates, seconded by Gary Clement. Motion.

Name	Aye	Nay	Abstain
Dwayne	X		
Mark	X		
Guy	X		
Gary	X		
Bill	X		

- D. Digital Imaging Systems – Consideration of approving the lease agreements that are expiring for new copiers and authorize the Superintendent to sign the new lease agreements as noted in the board backup.

Guy Nolan made a motion consideration of approving the lease agreements that are expiring for new copiers and authorize the Superintendent to sign the new lease agreements as noted in board backup, seconded by Mark Hopkins. Motion carries all.

Name	Aye	Nay	Abstain
Dwayne	X		
Mark	X		
Guy	X		
Gary	X		
Bill	X		

- E. Future Meeting Dates – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas. The next regular meeting is scheduled for August 6, 2019.
- E. [Resolution 19/20-51](#) – Special Bond Election - Consider, discuss, amend if desired, and, if deemed advisable, to adopt Resolution 19/20-51 ordering and calling a special bond election to be held in and for the district and authorizing the superintendent and/or business manager to comply with certain sections of the internal revenue code.

Bill Ryan made a motion to Consider, discuss, amend if desired, and, if deemed advisable, to adopt Resolution 19/20-51 ordering and calling a special bond election to be held in and for the district and authorizing the superintendent and/or business manager to comply with certain sections of the internal revenue code. Seconded by Mark Hopkins. Motion carries all.

Name	Aye	Nay	Abstain
Dwayne	X		
Mark	X		
Guy	X		
Gary	X		
Bill	X		

Gary Clement made a motion to move into executive session to discuss G, H and I and allow the president to bring us out of executive session. Seconded by Mark Hopkins, motion carries all.

Name	Aye	Nay	Abstain
Dwayne	X		
Mark	X		
Guy	X		
Gary	X		
Bill	X		

- F. Principal Resignation – Pursuant to A.R.S. 38-431.03 (A)(1), Personnel, the Board may vote to move into executive session to discuss the resignation and contract terms of Jeff Thompson, high school principal. If the principal requests that this discussion be held in open session, it will be held during the action agenda portion of the agenda following the return to open session.

The board returned to open session at 6:47 p.m.

The board has discussed and will not act against Jeff Thompson.

Bill Ryan made a motion to accept the principal resignation of Jeff Thompson, seconded by Mark Hopkins.

Name	Aye	Nay	Abstain
Dwayne	X		
Mark	X		
Guy	X		
Gary	X		
Bill	X		

H. [Personnel](#) – Consideration of approving the following positions.

1. Interim High School Principal
2. Interim High School Dean – Teacher on Assignment
3. Interim High School Athletic Director – Teacher on Assignment

Bill Ryan made a motion for consideration of approving the following positions, Interim High School Principal, Interim High School Dean and Interim High School Athletic Director. Seconded by Mark Hopkins. Motion carries all.

Name	Aye	Nay	Abstain
Dwayne	X		
Mark	X		
Guy	X		
Gary	X		
Bill	X		

I. Personnel – Pursuant to A.R.S. 38-431.03 (A) (1), Personnel, the Board may vote to move into executive sessions to discuss the following hires. If the employees request that discussion be held in open session, it will be held during the action agenda portion of the agenda following the return to open session.

1. Tammy Hall, High School Interim Principal
2. Corey Downs, High School Interim Athletic Director
3. James C. Stalder, High School Interim Dean of Students

Mark Hopkins made a motion to accept the personnel for the following High School Interim positions. Seconded by Bill Ryan. Motion carries all.

Name	Aye	Nay	Abstain
Dwayne	X		
Mark	X		
Guy	X		
Gary	X		
Bill	X		

J. Personnel Action – Consideration of approving the personnel items listed under section V.G. and V.I. of the agenda.

1. Jeff Thompson, High School Principal, resignation
2. Tammy Hall, High School Interim Principal
3. Corey Downs, High School Interim Athletic Director – Teacher on Assignment
4. James C. Stalder, High School Interim Dean of Students – Teacher on Assignment

Mark Hopkins made a motion of consideration of approving the personnel items listed under section V.G. and V.I. of the agenda, seconded by Bill Ryan.

Name	Aye	Nay	Abstain
Dwayne	X		
Mark	X		

Guy	X		
Gary		X	
Bill	X		

VI. ADJOURNMENT

Action to adjourn meeting

Mark Hopkins made a motion to adjourn the meeting seconded by Guy Nolan. 6:49 p.m.

Name	Aye	Nay	Abstain
Dwayne	X		
Mark	X		
Guy	X		
Gary	X		
Bill	X		