

WILLCOX UNIFIED SCHOOL DISTRICT NO. 13
480 NORTH BISBEE AVENUE
WILLCOX, ARIZONA 85643

NOTICE OF REGULAR BOARD MEETING

Pursuant to A.R.S. 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a Regular Meeting that is open to the public **on Thursday July 2, 2024 at 6:00 P.M in the District Education Center Board room, located at 480 N. Bisbee Avenue, Willcox, AZ 85643.** Board members may participate in person or telephonically. Pursuant to A.R.S. 38-431.03(A) (3), the Board may vote to go into Executive Session (which will not be open to the public) for discussion or consultation with the Board's attorney(s) on any matter listed on the Agenda. The Board attorney(s) may appear in person or telephonically. Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request a reasonable accommodation by contacting Kevin Davis, Superintendent/Business Manager, at (520) 384-8606, 480 North Bisbee Avenue, Willcox, AZ 85643. Requests should be made as early as possible to allow time to arrange the accommodation(s). Persons needing a language interpreter should contact Veronica Belloc 520-384-8600 at least 48 hours prior to the meeting.

The District subscribes to equal and quality educational opportunities for all students. All decisions pertaining to policies that affect curriculum, programs and facilities will be made carefully, after scrutiny of the needs of our students and the resources available.

A complete copy of the Meeting Agenda can be found on the District's website: www.wusd13.org. A copy of the agenda background material provided to Governing Board members (with the exception of material relating to possible executive sessions and records exempt from public inspection by law) is available for public inspection 24 hours in advance of the meeting at the District Office, 480 North Bisbee Avenue, Willcox, Arizona 85643.

PLEASE SILENCE YOUR PHONES

**AGENDA
July 2, 2024
6:00 PM**

I. Opening of Meeting

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Adoption of Agenda

II. Call to the Public

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

III. Administrative Reports/ Summary of Current Events

- A. Superintendent's report – The superintendent will report on the following items:
 - 1. Bond Projects
 - 2. Legislative Update

IV. Consent Agenda

- A. Approval of Minutes – Consideration of approving the minutes of the Regular Meeting dated June 4, 2024 as noted in the board backup.
- B. Ratification of Expense and Payroll Vouchers – Consideration of approving the following expense and payroll vouchers as noted in the Board backup:
 - 1. Expense – #2432 \$59,000.00; #2433 \$110,109.66; #2434 \$315,627.72
 - 2. Payroll – #24 \$990,833.75; #25 \$383,721.77
- C. Approval of Student Activity Accounts – Consideration of approving the student activity accounts for the month of May 2024, as noted in the Board backup.
- D. Personnel-
 - 1. Hiring-FY 2023-2024
 - a. Joseph Sanchez, Christian Teeters, Zuriel Palomec, Summer Aides – maintenance, effective 5/28/24.
 - b. James Lee, mechanic/bus driver -transportation, effective 6/6/24.
 - c. Rosalie Perolino, migrant summer school teacher, effective 6/4/24.
 - 2. Hiring – FY 2024-2025 - Consideration of approving the following hiring for FY 2024-2025, contingent upon approval of fingerprint background check/clearance card when required:
 - a. Kathleen Hamilton, HS Head Spirit Line Coach, effective 7/1/24.
 - b. Jessica Douglas, HS Assistance Spirit Line Coach, effective 7/1/24.
 - c. Bianca Arguello, HS Earth and Space Science Teacher, effective 8/1/24.
 - d. Alisha Hamberger, HS Algebra 1 Teacher, effective 8/1/24.
 - e. James Lee, Maintenance Worker, effective 7/1/24.
 - f. Steven Ward, Head Baseball Coach, effective 7/1/24.
 - g. Blanca Arguello, Earth and Space Science Teacher, effective 8/1/24.
 - h. Rj Martinez, IT Technician, effective 7/1/24.
 - i. Extra Duty List
 - 3. Resignations – FY2023-2024 – Consideration of approving the following resignations.
 - a. Christian Teeters, Summer Aide – Maintenance, effective
 - b. Cyrena Allen, ES Parapro, effective 5/23/24.
 - c. Melissa Mathews, ES Parapro, effective 5/23/24.
 - d. Travis Beck, ES Teacher, effective 5/23/24.
 - e. Tina Young, Maintenance Worker/Bus Driver, effective 6/27/24.
 - 4. Terminations – FY 2023-2024 – Considerations of approving the following terminations.
 - a. Stacy Sanders, MS Parapro, effective 5/23/24.

- E. FY 2024-2025 Salary Schedule – Consideration of approving the FY 2024-2025 Certified and Classified Salary Schedules as listed in the Board Backup.
- F. FY 2024-2025 Classified Calendar – Consideration of approving the FY2024-2025 classified Calendar as listed in the Board Backup.
- G. FY 2024-2025 Student Handbooks – Consideration of approving the FY 2024-2025 Middle School Student Handbook and FY 2024-2025 Elementary School Student Handbook, as noted in the Board Backup.
- H. Back to School Health Mitigation Plan – Consideration of approving the Health Mitigation Plan for FY2024-2025 as listed in the Board Backup.
- I. Donations – Consideration of approving the donations as listed in the Board Backup.
- J. Fund Raisers – Consideration of approving the fund-raising activities as listed in the Board Backup.

V. New Business

- A. FY2024-2025 Budget – Consideration of adopting the proposed Maintenance and Operations budget and District Additional Assistance budget for FY 2024-2025.
- B. Policy Revision – It is the administration’s recommendation that the governing board adopt the following Policy Revisions or addition as noted in the board backup.
 - 1-203 Equal Opportunity - Prohibited Sex Discrimination (Title IX)
 - 1-203.A Procedure - Equal Opportunity - Prohibited Sex Discrimination (Title IX) - Grievance Procedure
- C. FY 2022-2023 Audit – Consideration of approving the FY2022-2023 Financial Audit, Annual Comprehensive Financial Report, and USFR Compliance Questionnaire as included in the board backup.
- D. Future Meeting Dates – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas and the next regular meeting is scheduled for August 6, 2024.

VI. Adjournment

Action to adjourn meeting

I certify that this Notice and Agenda was posted on line on the District website and at the following location(s): District Office Building – Front Display Box on Wednesday, July 1, 2024 at 5:00 p.m.

By: _____
Kevin Davis, Superintendent