



Willcox Unified School District NO. 13

480 North Bisbee Avenue

Willcox, Arizona 85643

Notice of Regular Board Meeting Minutes

Board Members Present:

Homer Hansen

Steve Marlatt

Terri Kibler

Bill Ryan

Others Present:

Kevin Davis

Destany Smith

Erin Bowlby

June 3rd, 2025

6:00 pm

I. Opening of meeting

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Adoption of Agenda

II. Call to the Public – No public responded.

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

III. Administrative reports/Summary of current events

- A. Bond construction update: Construction is going slowly, we met yesterday. Working on the drain pond, sand will be delivered tomorrow night very late at night, and they will do installation Thursday and Friday. Then they will take care of the gravel. They need to demo the bleachers, then we will be able to locally have the dirt work done, a slab will be poured for the press and bleachers. The fencing will be completed after the drainages. Dirt from JV Baseball field is going to be used under the bleachers, and the field will be leveled afterwards, which is what it needed regardless.

The classrooms are progressing, the special education room at the middle school, and the band/orchestra rooms also are left. Elementary's multipurpose room, special education room, and classrooms are still in progress. Question: Will we break ground on the new building? Maybe the entry way on the new gym, the Football locker room and weight room, could remove showers and add training/coaches office, the quote was \$3 million which was out of the budget. The high price was mostly due to the Electrical situation, which adds about \$300,000. Starting the multipurpose room, concession stand, restrooms, locker rooms, and training room on the football field. The floor in the old gym is good, but the bleachers, bathrooms, electric and locker rooms need upgrades. Honestly the building needs to be bulldozed because only the court is intact. Possibly demo the side wings? Electric needs money to maintain also.

- B. Override election update: approval is needed for the pro-statement, 225 words app. Election, the pact will meet with a consultant after pro-statement. There is a district fax sheet on the website to review.

IV. Consent Agenda

- A. Bill made a motion to approve the consent agenda. Seconded by Steve.

Discussion:

Steve requested an explanation for Resolution #27.

Terri Abstains from Resolution #61 of 24/25, and 25/26, due to conflict of interest.

Bill requested explanation of AZ doc inmates. "We really don't use this resolution, and haven't utilized it since 2020. The inmates would not work at the elementary school, except after hours, and only in the cafeteria. Middle and High schools had them, but have since discontinued. If we decided to use this resolution, the inmates would work only over the summer, but since there is strong opposition with staff members, we have not decided to hire inmates. Maintenance services could use 1-2 inmates, as we are low-staffed and it is cost-effective. It has been discussed with the new supervisor of operations, Todd De Baun, and he wouldn't want to utilize that yet. This could be a service we may need when we are in limited situations. If we don't have this resolution, it takes one year to have it set up. If we keep the resolution, we have the option to not utilize it, and it would be there just in case it was ever needed.

In Favor: Bill, Terri, Steve, Homer

Opposed: None

V. New business

- A. FY 2025 - 2026 Maintenance and Operation (M&O) and District Additional Assistance Budgets (DAA) – Consideration of approving the proposed FY 2025-2026 Maintenance and Operation (M&O) and District Additional Assistance (DAA) Budgets.
Motioned by Bill, seconded by Terri.

Discussion: The printed copy handed out is the summary. M&O is \$11 million, includes a \$11,000 increase, and could go down. It will need revision. Capital is \$40,000 and could go up. Classroom site fund had a \$409,000 increase. Tax rate has gone down to 5.92 from 5.96. Student

count and property value are factors that change the tax rate, also collecting extra money could make it go up. Levies or “adjacent wages” not collected.

In Favor: Bill, Terri, Steve, Homer

Opposed: None

- B. Audit Report – Consideration of approving the FY2023-2024 Financial and Compliance Audit Reports as noted in the board backup material.
Motioned by Terri, seconded by Steve.

Discussion: Legal requirement that the board sees the reports. Concerns: There will always be things in an audit report, but the experience and training helps.

In Favor: Bill, Terri, Steve, Homer

Opposed: None

- C. Contract Approval – Consideration of approving the contract for the school psychologist services as noted in the board backup material.
Motioned by Steve, seconded by Bill.

Discussion: No discussion

In Favor: Bill, Terri,
Steve, Homer

Opposed: None

- D. Vacation/Compensatory Time Buyback – Consideration of approving the buyback of vacation days and compensatory time earned, but unused by staff, as per policy and contract.
Motioned by Bill, seconded by Terri.

Discussion: No discussion

In Favor: Bill, Terri, Steve, Homer

Opposed: None

- E. Board Pro Statement - To consider, discuss, amend if desired, and, if deemed advisable, to adopt a resolution approving the governing board’s argument in support of the special maintenance and operation budget override election.

Resolution 24/25-65 Budget Override Pro Statement

Motioned by Steve, seconded by Bill.

Discussion: Do we the board members put it together? You may write your own but it is not required, group interest is read out also.

In Favor: Bill, Terri, Steve, Homer

Opposed: None

- F. Future Meeting Dates – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas. The next regular meeting is scheduled for July 1st, 2025.
Motioned by Bill, seconded by Terri.

Discussion: The Board Members will set up a date in July to tour the Elementary School’s new classrooms and remodeled campus. Erin Bowlby will tour them on July 7th, at 1 p.m.

In Favor: Bill, Terri, Steve, Homer

Opposed: None

VI. Adjournment

A. Homer made the action to adjourn meeting. Bill, Terri, Steve, and Homer were in favor.

I certify that this Notice and Agenda was posted on line on the District website and at the following location(s): District Office Building – Front Display Box on June 4th, 2025 at 5:00pm.

By: _____
Kevin Davis, Superintendent