

WILLCOX UNIFIED SCHOOL DISTRICT NO. 13
480 NORTH BISBEE AVENUE
WILLCOX, ARIZONA 85643

NOTICE OF REGULAR BOARD MEETING

Pursuant to A.R.S. 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a Regular Meeting that is open to the public **on Tuesday March 7, 2023 at 6:00 P.M in the District Education Center Board room, located at 480 N. Bisbee Avenue, Willcox, AZ 85643.** Board members may participate in person or telephonically. Pursuant to A.R.S. 38-431.03(A) (3), the Board may vote to go into Executive Session (which will not be open to the public) for discussion or consultation with the Board's attorney(s) on any matter listed on the Agenda. The Board attorney(s) may appear in person or telephonically. Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request a reasonable accommodation by contacting Kevin Davis, Superintendent/Business Manager, at (520) 384-8600, 480 North Bisbee Avenue, Willcox, AZ 85643. Requests should be made as early as possible to allow time to arrange the accommodation(s). Persons needing a language interpreter should contact Kevin Davis 520-384-8600 at least 48 hours prior to the meeting.

The District subscribes to equal and quality educational opportunities for all students. All decisions pertaining to policies that affect curriculum, programs and facilities will be made carefully, after scrutiny of the needs of our students and the resources available.

A complete copy of the Meeting Agenda can be found on the District's website: www.wusd13.org. A copy of the agenda background material provided to Governing Board members (with the exception of material relating to possible executive sessions and records exempt from public inspection by law) is available for public inspection 24 hours in advance of the meeting at the District Office, 480 North Bisbee Avenue, Willcox, Arizona 85643.

PLEASE SILENCE YOUR PHONES

**AGENDA
March 7, 2023
6:00 PM**

I. Opening of Meeting

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Adoption of Agenda

II. Call To The Public

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

III. Presentations

- A. High School FFA

- B. High School Student Council
- C. High School Science Department – YES Fair and Space Settlement Design students.
- D. Middle School Student Council

IV. Administrative Reports / Summary of Current Events

Auditor General's Spending Report

The Superintendent and/or the Governing Board members may present a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action on any matter on the summary, unless the specific matter is properly noticed for legal action.

V. Consent Agenda

- A. Approval of Minutes – Consideration of approving the minutes of the Regular Meeting and the Executive Hearing dated February 7, 2023 as noted in the board backup.
- B. Ratification of Expense and Payroll Vouchers – Consideration of approving the following expense and payroll vouchers as noted in the Board backup:
 - 1. Expense – #2319, \$215,538.97; #2320, \$3,965.83; #2321, \$143,475.25
 - 2. Payroll – #17, \$365,050.76; #18, \$357,313.58
- C. Approval of Student Activity Accounts – Consideration of approving the student activity accounts for the month of February, 2023 as noted in the Board backup.
- D. Personnel -
 - 1. Hiring – FY 2022-2023 - Consideration of approving the following hiring for FY 2022-2023, contingent upon approval of fingerprint background check/clearance card when required:
 - a. Mike Kauffman - head tennis coach, effective February 13, 2023.
 - b. Paul McInnes, tennis volunteer, effective February 13, 2023.
 - c. Tawmi DeZonia, track volunteer, effective February 13, 2023.
 - d. Nautiyal Bhumika, substitute teacher, effective February 9, 2023.
 - e. Breck McClaine, assistant tennis coach, effective February 20, 2023.
 - f. Lina Gomez, ESS paraprofessional, effective February 20, 2023.
 - g. Elena Whetten, ES Teacher, effective February 21, 2023.
 - h. Vicki Hardy, MS track coach, effective February 22, 2023.
 - i. Thomas Riggs, MS assistant track coach volunteer effective February 22, 2023.
 - j. Blanca Arguello, Friday school tutor, effective February 28, 2023.
 - k. Shannon Martinez, Transfer to Accounting Supervisor, effective February 23, 2023.
 - l. Extra Duty List
 - 2. Resignations – FY2023-2024 – Consideration of approving the following resignations.

- E. FY 2023-2024 Student Handbooks – Consideration of approving the FY 2023-2024 High School and Middle School Student Handbooks as noted in the board backup
- F. Fund Raisers – Consideration of approving the fundraisers as listed in the Board backup.
- G. Donations – Consideration of approving the donations as listed in the Board backup.

Small Town Big Dreams
El Rio Santa Cruz Neighbor Heath Center
Interweave Solutions

VI. New Business

- A. Curriculum Adoption – Consideration of adopting / approving the new McGraw-Hill curriculum for Elementary School Language Arts and Savvas curriculum for Middle School / High School Science.
- B. School Calendars for FY 2023-2024 – Consideration of approving the teaching and classified 12-month employee calendars for FY 2023-2024 as noted in the Board backup.
- C. Contracts and Classified Notice of Appointment Templates – Consideration of approving the employment contract templates and the notice of appointment templates as listed in the board backup and authorize the Superintendent to sign them.
- D. List of Renewals and Authorization to issue Teacher Contracts – Consideration of approving the issuance of teacher contracts, as presented in the Board backup.
- E. Certified, Classified and Administrative Staff salary increases for FY 2023-2024 – Consideration of approving the district’s certified, classified and administrative staff salary increases for the year as noted in Board backup.
- F. Employee Insurance Benefits for FY 2023-2024- Consideration of approving the district’s employee benefits plans for FY 2023-2024 as noted in the Board backup.
- G. Family/Community Engagement and McKinney-Vento Act – Consideration of approving the district’s policies on Family/Community Engagement and the McKinney-Vento Act as noted in the Board backup.
- H. Teacher Resignation – Pursuant to A.R.S. 38-431.03 (A)(1), Personnel, the Board may vote to move into executive session to discuss the resignation and contract terms of Shannan Wilson, Elementary Teacher. If the teacher requests that this discussion be held in open session, it will be held during the action agenda portion of the agenda following the return to open session.
- I. Action on Teacher Resignation – Pursuant to A.R.S. 38-431.03 (A)(1) The Board may take action on the personnel matters regarding Shannan Wilson.

- J. Pursuant to A.R.S. 38-431.03 (A)(1), Personnel, the Board may vote to move into executive session to discuss the contract terms of Kevin Davis, Superintendent/Business Manager. If the superintendent requests that this discussion be held in open session, it will be held during the action agenda portion of the agenda following the return to open session.
- K. Action on Superintendent Contract – Pursuant to A.R.S. 38-431.03 (A)(1) The Board may take action on the personnel matters regarding Kevin Davis.
- L. Future Meeting Dates – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas and the next regular meeting is scheduled for April 4, 2023.

VII. Adjournment

Action to adjourn meeting

I certify that this Notice and Agenda was posted on line on the District website and at the following location(s): District Office Building – Front Display Box on Monday March 6, 2023 by 5:00 p.m.

By: _____
Kevin Davis, Superintendent