

WILLCOX UNIFIED SCHOOL DISTRICT NO. 13  
480 NORTH BISBEE AVENUE  
WILLCOX, ARIZONA 85643

**NOTICE OF REGULAR BOARD MEETING**

Pursuant to A.R.S. 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a Regular Meeting that is open to the public **on Tuesday May 2, 2023 at 6:00 P.M in the District Education Center Board room, located at 480 N. Bisbee Avenue, Willcox, AZ 85643.** Board members may participate in person or telephonically. Pursuant to A.R.S. 38-431.03(A) (3), the Board may vote to go into Executive Session (which will not be open to the public) for discussion or consultation with the Board's attorney(s) on any matter listed on the Agenda. The Board attorney(s) may appear in person or telephonically. Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request a reasonable accommodation by contacting Kevin Davis, Superintendent/Business Manager, at (520) 384-8606, 480 North Bisbee Avenue, Willcox, AZ 85643. Requests should be made as early as possible to allow time to arrange the accommodation(s). Persons needing a language interpreter should contact Veronica Belloc 520-384-8600 at least 48 hours prior to the meeting.

The District subscribes to equal and quality educational opportunities for all students. All decisions pertaining to policies that affect curriculum, programs and facilities will be made carefully, after scrutiny of the needs of our students and the resources available.

A complete copy of the Meeting Agenda can be found on the District's website: [www.wusd13.org](http://www.wusd13.org). A copy of the agenda background material provided to Governing Board members (with the exception of material relating to possible executive sessions and records exempt from public inspection by law) is available for public inspection 24 hours in advance of the meeting at the District Office, 480 North Bisbee Avenue, Willcox, Arizona 85643.

PLEASE SILENCE YOUR PHONES

**AGENDA  
May 2, 2023  
6:00 PM**

**I. Opening of Meeting**

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Adoption of Agenda

**II. Call to the Public**

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

**III. Presentations**

- A. High School FFA
- B. High School Student Council

- C. Middle School Student Council
- D. Elementary School Student Council
- E. Middle School and High School PBIS

**IV. Administrative Reports / Summary of Current Events**

The Superintendent and/or the Governing Board members may present a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action on any matter on the summary, unless the specific matter is properly noticed for legal action.

**V. Consent Agenda**

- A. [Approval of Minutes](#) – Consideration of approving the minutes of the Regular Meeting dated April 4, 2023, as noted in the board backup.
- B. Ratification of Expense and Payroll [Vouchers](#) – Consideration of approving the following expense and payroll vouchers as noted in the Board backup:
  - 1. Expense – # 2322 \$212655.68; #2323 \$117,885.41; #2324 \$1187300.23; #2325 \$1,144,803.52; #2326 \$747.19
  - 2. Payroll –#21 \$352,731.35; #22 \$366,454.24
- C. Approval of Student Activity [Accounts](#) – Consideration of approving the student activity accounts for the month of March 2023, as noted in the Board backup.
- D. [Personnel-](#)
  - 1. Hiring – FY 2022-2023 - Consideration of approving the following hiring for FY 2022-2023, contingent upon approval of fingerprint background check/clearance card when required:
    - a. Rosalie Perolino and Rebecca Bhasme, MS Migrant Summer school teachers, effective May 30, 2023.
    - b. Cora Molina and Sandra Trujillo, ES Migrant Summer School Teacher, effective May 30, 2023.
    - c. Bernadeth Dacanay, Anita Bowland, Thanuja Poothaluri, Denise Johnson, Judi King, Mirna Garcia, MS Summer School Teachers, effective May 30,2023.
    - d. Samantha Archuleta, Cassandra Archuleta, Lily Labbe, Emma Lakshana, and Marisol Camacho, ES Summer School Paraprofessionals, effective May 30, 2023.
    - e. Peggy Shaarash, Summer School Bus Driver, effective May 30, 2023.
    - f. Bernadette Martinez, Doug Meyer, Tracey Wilson, and Eliana Garcia, ES Summer School Teacher, effective May 30, 2023.
    - g. Ed Folks, Transfer to 8<sup>th</sup> grade Social Studies teacher, effective August 9, 2023.
    - h. Extra Duty List

2. Resignations – FY2022-2023 – Consideration of approving the following resignations.
    - a. Lee Miller, HS Math/Science Teacher, effective May 25, 2023.
    - b. Doug Miller, HS Audio/Visual Teacher, effective May 25, 2023.
    - c. Sheryl Patterson, HS Spirit line Coach, effective May 25, 2023.
  3. Hiring-FY 2023-2024 – Consideration of approving the following hiring for FY 2023-2024, contingent upon approval of fingerprint background check/clearance card when required:
    - a. Yvonne Kahl, Speech Language Pathologist, effective August 9, 2023.
    - b. Janelle Somoso, ES Special Education Teacher, effective August 7, 2023.
- E. Out of State [Travel](#) – Consideration of approving the of out of state travel as listed in the Board Backup.
- High School Football trip to California.
- F. [Donations](#) – Consideration of approving the donations as listed in the Board Backup.
- Albertsons
- G. [Fund Raisers](#) – Consideration of approving the fund-raising activities as listed in the Board Backup.
- H. FY 2023-2024 Student Handbooks – Consideration of approving the FY 2023-2024 Elementary School Student Handbooks as noted in the board backup.
- I. FY 2023-2024 Student Fee Schedule – Consideration of approving the FY 2023-2024 Student Fee Schedule as noted in the board backup.

**VI. New Business**

- A. FY 2022-2023 Revised [Budget](#) - Consideration of approving the revision of the FY 2022-2023 Maintenance and Operation (M&O) and DAA Budget as noted in the board backup.
- B. [Bond](#) Election – to consider, discuss, amend if desired, and, if deemed advisable, to adopt a resolution ordering and calling a special bond election to be held in and for the district and authorizing the superintendent to comply with certain sections of the internal revenue code.  
  
Resolution 2023-64 – Bond Election November 7, 2023.
- C. Consideration of Approving of Arizona School Boards Association (ASBA) Legislative Agenda – Discussion and consideration of approving the ASBA Political Agenda for FY2023-2024 as noted in the board backup.

- D. [Future Meeting Dates](#) – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas and the next regular meeting is scheduled for June 6, 2023.

**VII. Adjournment**

Action to adjourn meeting

I certify that this Notice and Agenda was posted on line on the District website and at the following location(s): District Office Building – Front Display Box on Monday May 1, 2023 at 5:00 p.m.

By: \_\_\_\_\_  
Kevin Davis, Superintendent