



Willcox Unified School District NO. 13

480 North Bisbee Avenue

Willcox, Arizona 85643

NOTICE OF REGULAR BOARD MEETING

Pursuant to A.R.S. 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a Regular Meeting that is open to the public **on Tuesday, May 6, 2025 at 6:00 P.M in the District Education Center Board room, located at 480 N. Bisbee Avenue, Willcox, AZ 85643.** Board members may participate in person or telephonically. Pursuant to A.R.S. 38-431.03(A) (3), the Board may vote to go into Executive Session (which will not be open to the public) for discussion or consultation with the Board's attorney(s) on any matter listed on the Agenda. The Board attorney(s) may appear in person or telephonically. Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request a reasonable accommodation by contacting Kevin Davis, Superintendent/Business Manager, at (520) 384-8600, 480 North Bisbee Avenue, Willcox, AZ 85643. Requests should be made as early as possible to allow time to arrange the accommodation(s). Persons needing a language interpreter should contact Kevin Davis 520-384-8600 at least 48 hours prior to the meeting.

The District subscribes to equal and quality educational opportunities for all students. All decisions pertaining to policies that affect curriculum, programs and facilities will be made carefully, after scrutiny of the needs of our students and the resources available.

A complete copy of the Meeting Agenda can be found on the District's website: [www.wusd13.org](http://www.wusd13.org). A copy of the agenda background material provided to Governing Board members (with the exception of material relating to possible executive sessions and records exempt from public inspection by law) is available for public inspection 24 hours in advance of the meeting at the District Office, 480 North Bisbee Avenue, Willcox, Arizona 85643.

PLEASE SILENCE YOUR PHONES

**AGENDA**

**May 6th, 2025**

**6:00 pm**

**Immediately following the public hearing**

**I. Opening of meeting**

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Adoption of Agenda

**II. Call to the Public –**

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

### **III. Presentations**

- A. MS Student Council
- B. High School Student Council
- C. High School FFA
- D. Elementary Student Council

### **IV. Administrative reports/Summary of current events**

- A. End of year activities
- B. Bond construction update

### **V. Consent Agenda**

- A. [Approval of Minutes](#) – Consideration of approving the minutes of the Regular Meeting dated April 15th, 2025 as noted in the board backup material.
- B. [Ratification of Expense and Payroll](#) Vouchers – Consideration of approving the following expense and payroll vouchers as noted in the board backup material:
  - 1. Expense - #2528, \$627,31.87; #2529, \$474,275.03; #2530, \$21,133.84; #2531, \$166,028.32.
  - 2. Payroll - #19, \$399,750.38; #20, \$367,780.81.
- C. [Personnel](#) –
  - 1. Hiring - FY 2024-2025 – Consideration of approving the following hiring for FY 2024-2025, contingent upon approval of fingerprint background check/clearance card when required:
    - a. Kristen VanHaren, Ag and Business Teacher, effective 8/4/25
    - b. Mike Patterson, Sree Pillai, WHS Summer School Teacher.
    - c. Yolanda Gonsalez, Custodian, effective 2/27/2025.
    - d. Selena Lopez, Judi King, Anita Bowland, Thanuja Poothaluri, Summer School Teacher, effective 5/27/2025
    - e. Lillian Labbe; Jessica Mendez; Cassandra Archuletta; Samantha Archuletta; Andrinna Bates, Karina Rodriguez, Olivia Rey, Anna Vega, Marisol Torres, Summer School Paraprofessionals, effective 5/27/25
    - f. Cora Molina, Sandra Trujillo, Ruth Foy, Eliana Garcia, Jenny Pownall, Rebecca Bhasme, Lizbet Torrez, Summer School Teachers, effective 5/27/25
    - g. Paco Aguirre, middle school softball assistant coach, effective 2/15/25
    - h. Extra Duty List

2. Resignations
  - a. Brad Hemphill, WHS English Teacher, effective 5/22/2025
  - b. Marisol Torrez, WES Clerk, effective 5/29/25
  - c. Katrina Garza, WHS Attendance Clerk, effective 5/13/25
  - d. Cindy Royce, Bus Driver/Maintenance, effective 4/30/25
- D. [Approval of Student Activity](#) Accounts – Consideration of approving the student activity accounts for the month of March 2025, as noted in the board backup material.
- E. [Donations](#) – Consideration of approving the donations as noted in the board backup material.
- F. [Fundraisers](#) – Consideration of approving the student fundraisers as noted in the board backup material.

**VI. New business**

- A. [FY 2024-2025 Revised Budget](#) - Consideration of approving the revision of the FY 2024-2025 Maintenance and Operation (M&O) and DAA Budget as noted in the board backup.
- B. Override Election – To consider, discuss amend if desired, and, if deemed advisable, to adopt a resolution ordering and calling a SPECIAL MAINTENANCE AND OPERATION BUDGET OVERRIDE ELECTION to be held in and for the district and declaring the deadline for submitting arguments “for” and “against” the election to the Cochise County School Superintendent as August 8, 2025 at 5:00 P.M.

Resolution # 24/25-64 – Override Election

- C. [Future Meeting Dates](#) – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas. The next regular meeting is scheduled for June 3rd, 2025.

**Adjournment**

Action to adjourn meeting.

I certify that this Notice and Agenda was posted on line on the District website and at the following location(s): District Office Building – Front Display Box on **May 5th, 2025** at 5:00pm.

By: \_\_\_\_\_

Kevin Davis, Superintendent