

WILLCOX UNIFIED SCHOOL DISTRICT NO. 13
480 NORTH BISBEE AVENUE
WILLCOX, ARIZONA 85643

NOTICE OF REGULAR BOARD MEETING MINUTES

Board Members Present: Bill Ryan Mark Hopkins Rachel Garza Homer Hansen Cliff Shipley	Others Present: Kevin Davis, Erin Bowlby, Dr. Shane Couch, Tammy Hall, Ty White, Clint Sanborn, Amy Sanborn, HS FFA Members, Middle School Student Council Members, Elementary School Student Council Members, Maria Guerrero.
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**AGENDA
May 7, 2024
6:00 PM**

I. Opening of Meeting

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Adoption of Agenda

Mr. Ryan called meeting to order. Mr. Ryan led the pledge, and Mr. Ryan offered the invocation. Mr. Hopkins moved to approve the agenda, Ms. Garza seconded.

Voting	Aye	Nay
Mr. Ryan	X	
Mr. Hopkins	X	
Ms. Garza	X	
Mr. Hansen	X	
Mr. Shipley	X	

II. Call to the Public

Mr. Ty White – Mr. White wanted to thank Willcox for an incredible 13 years, hopes to

continue the relationship, not as a teacher but as a community member.

III. Presentations

A. High School FFA

The new and previous chapter previous members, Ms. Katharine Bell, retired president, and Ms. Kristin Bell, new vice president, presented on the upcoming events. FFA Banquet, auction and new officers.

B. High School Student Council

Jayden Wilson, current vice president, Melissa Bennet, 2024-25 President, Alonso Solis, 2024-25 vice president, presented on current events such as sports, teacher appreciation week, senior trip, spring fling and other activities including year-end events and graduation.

C. Elementary School Student Council

ES student council members, Ty Allred, Herson Gomez, Jayden Diaz, Bella Berger and Elijah Perez, presented on ES activities for the second half of the year, plus had an end of the year video presentation.

IV. Administrative Reports / Summary of Current Events

The Superintendent and/or the Governing Board members may present a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action on any matter on the summary, unless the specific matter is properly noticed for legal action.

Mr. Davis reports that we have sold 7m worth of bonds and planning on for the construction of the new Elementary school multipurpose room, football and track field. Planning on starting remodel of Elementary and Middle School classrooms as soon as school is out. Going to try to do as many as we can over the summer. Made some yearend event announcements. Reminder to board members about election, everyone is up for election, so its time to get paperwork in.

V. Consent Agenda

Ms. Garza moved to accept and Mr. Hansen seconded.

Voting	Aye	Nay
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Mr. Ryan	X	
Mr. Hopkins	X	
Ms. Garza	X	
Mr. Hansen	X	
Mr. Shipley	X	

- A. Approval of Minutes – Consideration of approving the minutes of the Regular Meeting dated April 2, 2023, as noted in the board backup.
- B. Ratification of Expense and Payroll Vouchers – Consideration of approving the following expense and payroll vouchers as noted in the Board backup:
1. Expense –#2427 \$48,484.02; #2428 \$84,605.58; #2429 \$64,029.79
 2. Payroll –#20 \$371,620.04; #21 \$371.955.09
- C. Approval of Student Activity Accounts – Consideration of approving the student activity accounts for the month of March 2023, as noted in the Board backup.
- D. Personnel-
1. Hiring – FY 2023-2024 - Consideration of approving the following hiring for FY 2023-2024, contingent upon approval of fingerprint background check/clearance card when required:
 - a. Bob Denton, Middle School Night Custodian, effective 4/1/24
 - b. Katrina Garza, High School Assistant Track Coach, effective 4/1/24
 - c. Margie Palacios, Middle School Paraprofessional on assignment, effective 8/1/2023
 - d. Mike Patterson, Carol Crockett and Sree Pillai High School Summer School Teachers, effective 5/28/24
 - e. Selena Lopez, Rebecca Bhasme, Thanuja Poothaluri, Jennifer Baca, Courtney Purcell, Sree Pillai, Middle School Summer School Teachers, effective 5/28/24
 - f. Kayla Fimbres, Middle School Summer School Paraprofessional, effective 5/28/24
 - g. Cora Molina, Aidan Tippens, Ruth Foy, Bernadette Martinez, Eliana Garcia and Melanie Williams, Elementary School Summer School Teachers, effective 5/28/24
 - h. Summer Welch, Marisol Camacho, Leksi Smyer, Cavey Powell, Emma Lakshana, Lily Labbe, Samantha Archuleta, Jessica Douglas, Elementary School Summer School Paraprofessionals, effective 5/28/24
 - i. Extra Duty List

2. Resignations – FY2023-2024 – Consideration of approving the following resignations.
 - a. Hannah Cameron, Paraprofessional, effective 4/15/24
 - b. Patrick Castagno, groundskeeper, effective 4/30/24
 - c. Brandi Decerion, High School Teacher, effective 5/23/24
 - d. Brianna Young, High School Teacher, effective 5/23/24
 - e. Tami Weisenberger, Middle School Attendance Clerk, effective 6/6/24
 - f. Ty White, High School Teacher, effective 5/23/24
 - g. Neil Osterman, High School Teacher, effective 5/23/24
 - h. Debra Attwood, Middle School Teacher, effective 5/23/23
 - i. Amanda Torres and Tomi DeZonia, High Head Cheerleading Coaches, effective, 5/1/24
 - j. Adrian Fuentes, High School Head Baseball Coach, effective 5/15/24
 - k. William Reid, High School Teacher, effective 5/23/24

3. Hiring-FY 2024-2025– Consideration of approving the following hiring for FY 2024-2025, contingent upon approval of fingerprint background check/clearance card when required:
 - a. Francisco Aguirre, High School Paraprofessional, effective 8/1/24
 - b. Steve Baca, High School Teacher, effective 8/1/24
 - c. Tara Jacquez, High School Teacher, effective 8/1/24
 - d. Mike Rand, transfer to WHS P.E./Strength Training Teacher, effective 8/2/24
 - e. Farbod Safavi, High School Head Boys Basketball Coach, effective 5/8/24
 - f. Raydia Martin, High School Teacher, effective 8/2/24
 - g. Fred Martin, High School Teacher, effective 8/1/24
 - h. Jennifer Baca, Middle School Teacher, effective 8/1/24
 - i. Karina Regalado, Migrant Clerk, effective 7/15/24

- E. Out of State Travel – Consideration of approving the of out of state travel as listed in the Board Backup.

High School Football trip to California.

- F. Donations – Consideration of approving the donations as listed in the Board Backup.

Melanie Allred – Donation for Senior Class, \$1,526.00

- G. Fund Raisers – Consideration of approving the fund-raising activities as listed in the Board Backup.

VI. New Business

- A. FY 2023-2024 Revised Budget - Consideration of approving the revision of the FY 2023-2024 Maintenance and Operation (M&O) and DAA Budget as noted in the board backup.

Mr. Shipley moved to accept, Mr. Hansen seconded. All in favor, motion passes.

Voting	Aye	Nay
Mr. Ryan	X	
Mr. Hopkins	X	
Ms. Garza	X	
Mr. Hansen	X	
Mr. Shipley	X	

- B. Request for Proposal (RFP) - Consideration of approving the following RFP and/or contracts and authorizing the Superintendent to sign agreements and/or contracts as included in the board backup material:

RFP 23-24-03 – Food Service

Mr. Hansen moved to approve Request for Proposal, Mr. Shipley seconded the motion. All in favor, motion passes.

Voting	Aye	Nay
Mr. Ryan	X	
Mr. Hopkins	X	
Ms. Garza	X	
Mr. Hansen	X	
Mr. Shipley	X	

- C. Policy Revision – Consideration of approving the following policies or revision as Included in the board back up material:

4-101.A – Longevity Incentive
3-101.01 – Fund Balance
3-403.A – Technology Use Form

Mr. Shipley moved to approve, Ms. Garza seconded. All in favor, motion passes.

Voting	Aye	Nay
Mr. Ryan	X	
Mr. Hopkins	X	
Ms. Garza	X	
Mr. Hansen	X	
Mr. Shipley	X	

- D. Classified Re-Hire list - Consideration of approving the list of classified personnel to be re-hired for FY2024-2025 as included in the board backup material.

Mr. Hopkins moved to approve, Ms. Garza seconds. All in favor, motion passes.

Voting	Aye	Nay
Mr. Ryan	X	
Mr. Hopkins	X	
Ms. Garza	X	
Mr. Hansen	X	
Mr. Shipley	X	

- E. Future Meeting Dates – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas and the next regular meeting is scheduled for June 4, 2024, 6pm.

VII. Adjournment

Action to adjourn meeting.

Mr. Shipley moved, Mr. Hopkins seconded.

Voting	Aye	Nay
Mr. Ryan	X	
Mr. Hopkins	X	
Ms. Garza	X	
Mr. Hansen	X	
Mr. Shipley	X	

