

WILLCOX UNIFIED SCHOOL DISTRICT NO. 13
480 NORTH BISBEE AVENUE
WILLCOX, ARIZONA 85643

Draft

Board Members Present: Mark Hopkins-absent Homer Hansen Bill Ryan Rachel Garza-	Others Present: Kevin Davis, Veronica Belloc, Erin Bowlby, Tammy Hall, Shane Couch, Carol Crockett,
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**Board Meeting Minutes
October 3, 2023**

I. Opening of Meeting

- A. Call to Order and Roll Call
- B. Pledge of Allegiance -**led by Mr. Ryan**
- C. Invocation for the Governing Board -**led by Mr. Ryan**
- D. Adoption of Agenda-**Mr. Hansen made a motion to adopt the agenda seconded by Ms. Garza**

II. Call to the Public

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

III. Presentations

- A. High School FFA-**Caiden Hooper Vice President and Marisa Pax Secretary presented. There was an outstanding presence at the expo and the fair. There were multiple grand champions. Practicing for Riggs Field day. At the end of the month members will attend the National Convention.**
- B. High School Student Council- **Caiden Hooper and Marisa Paz presented. Homecoming Sprit Week is this week. October 21st Juniors will host a Monster Mash Bash.**
- C. High School TSW Program-**Transition from school to work are partnering with the WHS custodians. There is a rotation throughout the week they sweep, wipe tables and mop Working on developing and refining resume and work skills.**

- D. Middle School Student Council- **Steele Romney and Karly St. Clair presented. They are making and selling boo grams. The week of October 23 is Red Ribbon Week. First dance of the year will be October 26th with a Halloween theme. Charge is \$3 single \$5 a couple. Tryouts for softball are taking place.**

IV. Administrative Reports / Summary of Current Events

- A. Election Information-**Mr. Davis Last day to register to vote is October 9th. Ballots should be mailed out on the 11th. Voter pamphlets have gone out.**
- B. Construction Update- **Mr. Davis presented We had a meeting with the roofers and the that is moving forward and weatherization is also moving forward. The new preschool is hold we are waiting on the electrical.**

V. Consent Agenda Ms. Garza made a motion to approve the consent agenda seconded by Mr. Hansen.

A. Voting	Aye	absent
Mr. Hopkins		x
Mr. Ryan	X	
Mr. Hansen	x	
Ms. Garza	X	

- A. Ratification of Expense and Payroll Vouchers – Consideration of approving the following
 - 1. Expense and payroll vouchers as noted in the Board backup:
 - a. Expense –#2405 \$159,549.74; #2406 \$292,973.75
 - b. Payroll –#5 \$349,837.71; #6 \$372,277.57
- B. Approval of Student Activity Accounts – Consideration of approving the student activity accounts for the month of August, 2023, as noted in the Board backup.
- C. Personnel-

1. Hiring-FY 2023-2024– Consideration of approving the following for FY 2023-2024, contingent upon approval of fingerprint and background check/clearance card when required:
 - a. Dale Bennett, Breck McClaine, Kambrah Menges, Amanda Hart, John Millinar, Ed Folks, Denise Johnson, Bernadeth Dacanay, Rosilie Perolino, Debra Atwood, Judy King, Mirna Garcia, Thanuja Poothaluri, Rebecca Bhasme, Anita Bowland, MS tutor, effective September 5, 2023.
 - b. Rosalie Perolino, grade level chair, effective August 14, 2023.
 - c. Garret Douglas, FB scoreboard, effective September 5, 2023.
 - d. Amanda Lunt, Kami Allred, substitute teachers, effective August 14, 2023.
 - e. Phyllis Franklin, Thomas Richardson, Melanie Allred, Calvin King, Marsha Davidson, Selena Lopez, Patsy Hjalmarson, Nautiyal Bhumika, substitute teacher effective August 14, 2023.
 - f. Glen Leonard, MS night custodian, effective September 11, 2023.
 - g. Leksi Smyer, Hannah Cameron, Kris Gates, bus aide, effective August 14,2023.
 - h. Jessica Douglas, ES paraprofessional, effective, September 20, 2023.
 - i. Anita Bowland, Patrick Macumber, Kambrah Menges, Jennifer Norris-Furgason, Eva Rios, MS game duty effective August 31, 2023.
 - j. Ty White, Maureen Lancaster, knowledge bowl, effective August 14, 2023.
 - k. Rebecca Bhasme, ASU Stem Grant, effective September 14, 2023.
 - l. Robert Perry, bus driver trainer, effective September 11,2023.
 - m. Susie Prichard, girls’ basketball head coach, effective October 3,2023.
 - n. Candice Clark Jackson, MS paraprofessional, effective September 21, 2023.
 - o. Extra Duty List

- D. Out of State Travel – Consideration of approving the out of state travel request for the FFA to travel to the national convention in Indianapolis, Indiana October 31-November 3, 2023.

- E. Vehicle Sale - Consideration of approving the sale of the retired F-250 Ford Truck, previously used for the AG Department.

- F. Fund Raisers – Consideration of approving the fundraisers as listed in the Board Backup.

VI. New Business

- A. Policy Revision - It is the administration’s recommendation that the governing board approve the following Policy Revisions or Additions as noted in the board backup material:

Policy 1-103 – Governing Board Organization
 Policy 1-105 Board Member Conflicts of Interest
 Policy 1-302 Governing Board Meetings and Open Meeting Law Requirements
 Procedure 3-107.D Fiscal Accounting and Financial Reporting - Calculation of Average Daily Membership
 Policy 3-301 Food Services
 Procedure 3-301.C Food Services—Cafeteria Standards
 Policy 3-302 Transportation
 Procedure 3-401.A Safety and Emergency Management—Emergency Plans

Policy 3-403 Technology
 Policy 4-404 Reasonable Accommodation
 Procedure 5-102.A Enrollment Requirements—Administrative Requirements
 Procedure 5-102.C Enrollment Requirements—Reading Deficiency Screening —NEW
 Policy 5-220 Dropout Recovery Programs—NEW © Procedure 5-220.A Dropout Recovery Programs—Administrative Requirements—NEW
 Procedure 5-306.A Suspension and Expulsion Proceedings—Unified or Common School District
 Policy 5-410 Interscholastic Athletics

Mr. Ryan made a motion to approve the following policy revisions or additions as noted in the board backup material seconded by Mr. Garza.

B. Voting	Aye	absent
Mr. Hopkins		x
Mr. Ryan	X	
Mr. Hansen	x	
Ms. Garza	X	

- B. Board Member Resignation – Consideration of approving the resignation of Cindy Chaffey, Board Member and current Board Vice-President, effective September 18, 2023. Mr. Ryan made a motion to approve the resignation of Cindy Chaffey board member and current Vice-President. MS. Garza asked what the procedure was to fill the vacancy. Mr. Davis responded they need to submit a letter of interest.**

A. Voting	Aye	absent
Mr. Hopkins		x
Mr. Ryan	X	
Mr. Hansen	x	
Ms. Garza	X	

- C. Future Meeting Dates – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas. The next regular meeting is scheduled for November 7, 2023.- Next meeting will be October 12th to go over AFR at 5:00pm. November 8th will be the regular board meeting at 6:00pm.

VII. Adjournment

Action to adjourn meeting -Ms. Garza made a motion to adjourn the meeting seconded by Mr. Hansen.

A. Voting	Aye	absent
Mr. Hopkins		x
Mr. Ryan	X	
Mr. Hansen	x	
Ms. Garza	X	

I certify that this Notice and Agenda was posted on line on the District website and at the following location(s): District Office Building – Front Display Box on Monday, October 2, 2023 at 5:00 p.m.

By: _____
Kevin Davis, Superintendent