

WILLCOX UNIFIED SCHOOL DISTRICT NO. 13  
480 NORTH BISBEE AVENUE  
WILLCOX, ARIZONA 85643

**NOTICE OF REGULAR BOARD MEETING**

Pursuant to A.R.S. 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a Regular Meeting that is open to the public **on Tuesday October 4, 2022 at 6:00 P.M in the District Education Center Board room, located at 480 N. Bisbee Avenue, Willcox, AZ 85643**. Board members may participate in person or telephonically. Pursuant to A.R.S. 38-431.03(A) (3), the Board may vote to go into Executive Session (which will not be open to the public) for discussion or consultation with the Board’s attorney(s) on any matter listed on the Agenda. The Board attorney(s) may appear in person or telephonically. Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request a reasonable accommodation by contacting Kevin Davis, Superintendent/Business Manager, at (520) 384-8600, 480 North Bisbee Avenue, Willcox, AZ 85643. Requests should be made as early as possible to allow time to arrange the accommodation(s). Persons needing a language interpreter should contact Kevin Davis 520-384-8600 at least 48 hours prior to the meeting.

The District subscribes to equal and quality educational opportunities for all students. All decisions pertaining to policies that affect curriculum, programs and facilities will be made carefully, after scrutiny of the needs of our students and the resources available.

A complete copy of the Meeting Agenda can be found on the District’s website: [www.wusd13.org](http://www.wusd13.org). A copy of the agenda background material provided to Governing Board members (with the exception of material relating to possible executive sessions and records exempt from public inspection by law) is available for public inspection 24 hours in advance of the meeting at the District Office, 480 North Bisbee Avenue, Willcox, Arizona 85643.

PLEASE SILENCE YOUR PHONES  
**AGENDA**  
**October 4, 2022**  
**6:00 PM**

**I. Opening of Meeting**

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Adoption of Agenda

**II. Call to the Public**

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, “Public Concerns and Complaints Against Personnel”.

**III. Presentations**

- A. High School FFA
- B. High School Student Council

- C. Middle School Student Council

**IV. Administrative Reports / Summary of Current Events**

- A. Aggregate Expenditure Limit
- B. Election Information

**V. Consent Agenda**

- A. Ratification of Expense and Payroll Vouchers – Consideration of approving the following expense and payroll vouchers as noted in the Board backup:
  - 1. Expense – #2306 for \$89,787.69, #2307 for \$110,737.65
  - 2. Payroll – #6 for \$338,531.99, #7 for \$343,896.64
- B. Approval of Student Activity Accounts – Consideration of approving the student activity accounts for the month of August, 2022, as noted in the Board backup.
- C. Personnel-
  - 1. Hiring-FY 2022-2023 – Consideration of approving the following hiring for FY 2022-2023, contingent upon approval of fingerprint background check/clearance card when required:
    - a. Farbod Safavi, transfer Special Services Coordinator, effective August 25, 2022.
    - b. Mirna Garcia, Thanuja Poothalluri, Rebecca Bhasme, Amanda Hart, Anita Bowland, Denise Johnson, Bernadeth Dacanay, Rosalie Perolino, middle school after school and Friday tutors, effective September 12, 2022.
    - c. Cynthia Richards, Wendy Conger, Maureen Lancaster, Lee Miller, Sree Pillai, Ty White, Nidhi Mehta, Praveen Payya, Liz Torres high school after school tutoring and Friday School teacher, effective September 12, 2022.
    - d. Samantha Archuleta, Cora Molina, Travis Beck, Emma Lakshana, Isabel Lopez, Mica McAndrew, Marisol Camacho, Lilly Labbe elementary school after school clubs, tutoring and Friday School, effective September 12, 2022.
    - e. Tracey Wilson, Ruth Foy, Lynnette Vesely, Andrew Brown, elementary school after school clubs, tutoring, Friday school effective September 12, 2022.
    - f. Shelby Box, bus aide effective August 15, 2022.
    - g. Cassandra Archuleta elementary school Title 1 Para-professional, effective September 19, 2022.
    - h. Blanca Arguello Civil Air Patrol Co-Sponsor effective August 8, 2022.
    - i. Rebecca Bhasme Civil Air Patrol Sponsor effective August 8, 2022.
    - j. Shawn Arguello, custodian effective September 14, 2022.
    - k. Jennifer Flores, custodian effective September 14, 2022.
    - l. Kayla Fimbres, custodian effective September 15, 2022
    - m. Andrinna Bates, elementary school librarian, effective September 26, 2022.

- n. Elena Whetten, Phyllis Franklin, Thomas Richardson, Melanie Allred, substitute teachers effective August 10,2022.
- o. Amanda Lunt, Cyrena Allen, substitute teachers effective August 10,2022.
- p. Sunny DeBaun, Kambrah Menges, Neil Osterman, Mike Patterson, Paul McInnes Non-AIA Referee for Middle School games effective August 15, 2022.
- q. Garrett Douglas, Clay Cook, Eliana Garcia, Paul McInnes game workers for middle school effective August 15,2022.
- r. Kattie Shull and Jacob Shull, middle school boy's basketball coach, effective September 26, 2022.
- s. Ashley Boatrite, transfer to Elementary School Paraprofessional from Maintenance Dept., effective September 27, 2022.
- t. Extra Duty List

2. Resignations – FY2022-2023 – Consideration of approving the following Resignations:

- a. Erica Evans, High School special ed paraprofessional – effective June 29, 2022.
- b. Robyn Kellogg, transportation admin effective September 21, 2022.
- c. Isabel Lopez, paraprofessional, effective 9/22/22.
- d. Cassandra Camacho, paraprofessional, effective 9/29/22.

- D. Out of State Travel – Consideration of approving the out of state travel request for the FFA to travel to the national convention in Indianapolis, Indiana October 25-28, 2022.
- E. Donations – Consideration of approving the donations as listed in the Board Backup.

Steve Marlatt  
Dubtown Baggers

**VI. New Business**

- A. Policy Advisories - Consideration of approving the 1st reading of the following Policy Revisions:
  - 1. Policy Advisory No. 737.....Policy JLCB — Immunizations of Students  
Regulation JLCB-R — Immunizations of Students
- B. Policy Revision - Consideration of approving the 2nd reading and adopting the following Policy Revisions or Additions:
  - Policy Advisory No. 716.....(New Policy) JLDAB — Referrals to Other Agencies  
(New Regulation) Regulation JLDAB-R — Referrals to Other Agencies  
(New Exhibit) Exhibit JLDAB-E --- Referrals to Other Agencies
  - Policy Advisory No.717..... Policy JRR-Student Surveys  
(New) Regulation JRR-R-Student Surveys
  - Policy Advisory No.718..... Policy KI- Visitors to Schools  
Regulation KI-R Visitors to Schools  
(NEW)Exhibit KI-E Visitors to Schools

Policy Advisory No.719.....Policy KB-Parental Involvement in Education  
Regulation KB-R Parental Involvement in Education  
Exhibit KB-EB Parental Involvement in Education

Policy Advisory 720..... Policy IHAMB-Family Life Education  
Regulation IHAMB\_R-Family Life Education

Policy Advisory 721.....Policy JLCB-Immunizations of Students  
Regulation JLCB-R-Immunizations of Students  
Exhibit JLCB-E-Immunizations of Students

Policy Advisory722..... Policy JLCC-Communicable Infectious Disease

Policy Advisory 723 ..... Policy GBGCB-Staff Health and Safety

Policy Advisory 724..... Policy DIA-Accounting System

Policy Advisory 725..... Policy IHA-Basic Instructional Program

Policy Advisory 726..... Policy JLDA-School Counselors and Psychologists

Policy Advisory 727..... Policy JICFA-Hazing  
Exhibit JICFA-EB Hazing

Policy Advisory 728.....Policy IKF-Graduation Requirements

Policy Advisory 729..... (New) Policy JJIA-Intramural Sports  
Policy JJIB-Interscholastic Sports  
Regulation JJIB-R Interscholastic Sports

Policy Advisory 730..... Policy EE-Transportation Services

Policy Advisory 731.....Policy EEAEA-Bus Driver Requirements, Training  
and Responsibilities

Policy Advisory 732.....Policy JF- Student Admissions

Policy Advisory 733.....Policy IJL-Library Materials Selections and Adoption  
Regulation IJL-R Library Materials Selection and Adoption

Policy Advisory 734..... Policy IJNC-Resource Centers/Media  
Center/School Libraries  
(NEW) Regulation IJNC-Resource Centers/Media Centers/School Libraries  
(NEW) Exhibit IJNC-E-Resource Centers/Media Centers/School Libraries

Policy Advisory 735.....Policy IMD-School Ceremonies and Observances

Policy Advisory 736..... Policy IMB-Teaching About Controversial/Sensitive Issues

C. Aggregate Expenditure Limit – The board may discuss and adopt the model resolution supporting a special session of the legislature to address the aggregate expenditure limit as contained in the board backup.

D. Intergovernmental Agreement for Cochise County Community College – Consideration of approving the following addendum to the resolution and Intergovernmental Agreement (IGA) with Cochise County Community College and authorizing the superintendent to sign agreements and/or contracts as included in the board backup.

22/23-60 – Intergovernmental Agreement for Cochise County Community College addendum.

E. Future Meeting Dates – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas. The next regular meeting is scheduled for November 1, 2022.

**VII. Adjournment**

Action to adjourn meeting

I certify that this Notice and Agenda was posted on line on the District website and at the following location(s): District Office Building – Front Display Box on Monday, October 3, 2022 at 5:00 p.m.

By: \_\_\_\_\_  
Kevin Davis, Superintendent