



Willcox Unified School District NO. 13

480 North Bisbee Avenue

Willcox, Arizona 85643

Notice of Regular Board Meeting

Pursuant to A.R.S. 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a Regular Meeting that is open to the public on Tuesday, October 7, 2025 at 6:00 P.M in the District Education Center Board room, located at 480 N. Bisbee Avenue, Willcox, AZ 85643. Board members may participate in person or telephonically. Pursuant to A.R.S. 38-431.03(A) (3), the Board may vote to go into Executive Session (which will not be open to the public) for discussion or consultation with the Board's attorney(s) on any matter listed on the Agenda. The Board attorney(s) may appear in person or telephonically. Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request a reasonable accommodation by contacting Kevin Davis, Superintendent/Business Manager, at (520) 384-8600, 480 North Bisbee Avenue, Willcox, AZ 85643. Requests should be made as early as possible to allow time to arrange the accommodation(s). Persons needing a language interpreter should contact Kevin Davis 520-384-8600 at least 48 hours prior to the meeting.

The District subscribes to equal and quality educational opportunities for all students. All decisions pertaining to policies that affect curriculum, programs and facilities will be made carefully, after scrutiny of the needs of our students and the resources available.

A complete copy of the Meeting Agenda can be found on the District's website: www.wusd13.org. A copy of the agenda background material provided to Governing Board members (with the exception of material relating to possible executive sessions and records exempt from public inspection by law) is available for public inspection 24 hours in advance of the meeting at the District Office, 480 North Bisbee Avenue, Willcox, Arizona 85643.

PLEASE SILENCE YOUR PHONES

AGENDA

October 7, 2025

6:00 pm

Immediately following the public hearing

I. Opening of meeting

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Adoption of Agenda

II. Call to the Public –

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have

addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

III. Presentations

- A. Middle School Student Council
- B. High School Student Council
- C. High School FFA

IV. Administrative reports/Summary of current events

- A. Bond/Construction Updates
- B. Election Update

V. Consent Agenda

- A. [Approval of Minutes](#) – Consideration of approving the minutes of the Public Hearing and the Regular Meeting dated September 2, 2025 as noted in the board backup material.
- B. [Ratification of Expense and Payroll Vouchers](#) – Consideration of approving the following expense and payroll vouchers as noted in the board backup material:
 - 1. Expense—

FY 2025-2026: #2606, \$58,522.30. #2607, \$250,843.58. #2608, \$23,630.57. #2609, \$112,630.18. #2610, \$1,964.49.
 - 2. Payroll—

FY 2025-2026: #5.1, \$3,555.64. #6, \$349,251.90. #7, \$359,402.70.
- C. [Personnel](#) –
 - 1. Hiring - FY 2025-2026 – Consideration of approving the following hiring for FY 2025 2026, contingent upon approval of fingerprint background check/clearance card when required:
 - a. Sunny DeBaun, MS game duty, effective 8/28/25.
 - b. Kristen Van Haren, High School Teacher, effective 8/16/25.
 - c. Anita Bowland, Rosalie Perolino, Selena Lopez, Daren Seibert, Amanda Hart, Christopher Simpson, Ed Folks, Karriaunna Scotti, Meriem Seibert, Breck McClaine, Thanuja Poothaluri, Tina Newbauer, Kambrah Menges, Dale Bennett, after school tutoring, effective 9/16/2025.
 - d. Sydney Klump, assistant volleyball coach, effective 9/8/25.
 - e. Alexis Lentz, Paraprofessional, effective 9/2/25.
 - f. Mary Montoya, Bus driver, custodian, effective 9/29/25.
 - g. Shay Klump, Head volleyball coach, effective 9/2/25.
 - h. Shang Cha, MS Paraprofessional, effective 9/22/25.

- i. Fernanda Miranda, MS Paraprofessional, effective 9/9/25.
 - j. Kim Jackson, Aylin Cordova, bus aides, effective 8/6/25.
 - k. Stephanie Gomez, Yoli Grejada, Kris Gates, Yesenia McCluer, Lina Gomez, Health aides, effective 8/6/25.
 - l. Shery Brady, Substitute teacher, effective 9/2/25.
 - m. Cassandra Camacho, ES Health Aide, effective 8/4/25.
 - n. Margie Palacios, Migrant Recruiter, effective 9/22/25
 - o. Kim Scott, 504 Coordinator, effective 8/6/25.
 - p. Krista Shipley, 504 Coordinator, effective 8/6/25.
 - q. Andrianna Bates, Marisol Camacho, Maria Rey, 21st century after school paraprofessional, effective 9/2/25.
 - r. Garrett Douglas, Azah Smith, Brittany Adams, Riley McInnes, JD Whetten, WHS Game workers, effective 8/28/25.
 - s. Lori Camacho, Martha Villagomez, 21st CCLC Coordinator, effective 9/2/25.
 - t. Sandra Trujillo, Karina Rodriguez, Amanda Berger, Andrea Avalos, Audrey Osterman, Buffi Riggs, Lynnette Vesely, Lily Labbe, After school 21st Century Teacher, effective 9/2/25.
 - u. Alisha Hamberger, Praveen Payya, Lizabet Torres, Sree Pillai, Blanca Arguello, After school/Friday School teacher, effective 9/1/25.
 - v. Calvin King, Long term Substitute at HS, effective 10/6/25.
 - w. Jeston Lotts, assistant wrestling coach, effective 11/3/25.
 - x. Cavey Powell, extra-duty teacher on assignment for PE, effective 9/22/25.
 - y. Extra Duty List
2. Resignations – FY 2025-2026 - Consideration of approving the following resignations.
- a. Jessica Douglas, extra duty teacher on assignment for PE, effective 9/22/2025.
 - b. Summer Welch, Paraprofessional, effective 8/4/25.
 - c. Vanessa Chavez, HS Algebra Teacher and Head Volleyball coach, effective 8/13/25.
- D. [Approval of Student Activity Accounts](#) – Consideration of approving the student activity accounts for the month of August, as noted in the board backup material.
- E. [Donations](#) – Consideration of approving the donations as noted in the board backup material.
- F. [Fundraisers](#) – Consideration of approving the student fundraisers as noted in the board backup material.
- G. [Student Travel Request](#) - Consideration of approving the request for out of state student travel for the Youth Court trip to Washington D.C. as noted in the board backup material.

VI. New business

- A. [Annual Financial Report](#) (AFR) - Consideration of approving the FY 2024-2025 Annual Financial Report (AFR) as included in the board backup material.

- B. FY 2025-2026 Classroom Site Fund - (301) Base Pay and Pay for Performance Plan – Consideration of approving the FY 2025-2026 Classroom Site Fund (301) Base Pay and Pay for Performance Plan for instructional staff as presented in the board backup material.
- C. Consideration and Direction on ASBA Bylaw Change Proposal - The board may discuss and vote on this matter, and assign the superintendent to submit the district’s vote.
- D. [Teacher Resignations](#) – Pursuant to A.R.S. 38-431.03 (A)(1), Personnel, the Board may vote to move into executive session to discuss the resignation and contract terms of Colby Baty, High School Teacher. If the teacher requests that this discussion be held in open session, it will be held during the action agenda portion of the agenda following the return to open session.
- E. [Teacher Resignations](#) – Pursuant to A.R.S. 38-431.03 (A)(1), Personnel, the Board may vote to move into executive session to discuss the resignation and contract terms of Christopher Simpson, Middle School Teacher. If the teacher requests that this discussion be held in open session, it will be held during the action agenda portion of the agenda following the return to open session.
- F. Action on Teacher Resignation - Pursuant to A.R.S. 38-431.03 (A)(1) The Board may take action on the– Personnel matters regarding Colby Baty.
- G. Action on Teacher Resignation - Pursuant to A.R.S. 38-431.03 (A)(1) The Board may take action on the– Personnel matters regarding Christopher Simpson.
- H. Future Meeting Dates – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas. The board may hold a Retreat/Work Meeting on October 10, 2025. The next regular meeting is scheduled for November 4th, 2025.

VII. Adjournment

- A. Action to adjourn Meeting

I certify that this Notice and Agenda was posted on line on the District website and at the following location(s): District Office Building – Front Display Box on October 6th, 2025 at 5:00pm.

By: _____
Kevin Davis, Superintendent