

WILLCOX UNIFIED SCHOOL DISTRICT NO. 13
480 NORTH BISBEE AVENUE
WILLCOX, ARIZONA 85643

NOTICE OF REGULAR BOARD MEETING

Board Members Present: Mark Hopkins Gary Clement Cynthia Chaffey-on phone Bill Ryan Rachel Garza -absent	Others Present: Kevin Davis, Tammy Hall, Valerie Simon, Erin Bowlby, Chris Whetten , Clint Sanborn , Kambrah Meneges Veronica Belloc
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PLEASE SILENCE YOUR PHONES

AGENDA
September 6, 2022
6:00 PM

I. Opening of Meeting

- A. Call to Order and Roll Call
Meeting called to order by Mr. Hopkins at 6:00p.m.
- B. Pledge of Allegiance
Led by Mr. Hopkins
- C. Invocation for the Governing Board
Led by Mr. Hopkins
- D. Adoption of Agenda
Motion was made by Mr. Clement to adopt the agenda and was seconded by Mr. Ryan.

Voting	Aye	Nay	
Mr. Hopkins	X		
Mr. Ryan	X		
Mrs. Chaffey			On phone
Ms. Garza			absent
Mr. Clement	X		

II. Call to the Public

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a

matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

None

III. Presentations

- A. Middle School Student Council- **Nathan Riggs and JD Whetten**
Student council running concessions at volleyball games and will also run concessions for basketball. Football is 2-1, Volleyball is 3-1 and and cross country is 2nd in the the conference.

- B. High School Student Council
Ashley Castillo and Alison Wilson spoke about the fundraisers yard sale brought in \$300 they are currently selling Worlds finest chocolate candy bars. The soccer team won their last game 8 to 0. The football team brought the trophy back home from Benson. Christian Pando was chosen as a spokesperson for Suicide Prevention. Ayden Fuentes was recognized by KVOA.
FFA-Officers Katelyn Thompson, Mayley Thompson, Marissa Paz, Destany Smith, Bryson Kibler, and Colton Hart presented. They had their annual ice breaker, attended there 50th annual Riggs field day, they won 2 team banners wildlife and range 2 weeks ago attended officer training called Colt. They will also be at the SE Expo and Cochise County fair and invited all to attend. September 19th they will attend the Green hand Conference and will also help with the hall of fame dinner at Rex Allen Days run concession and have a float in the parade.

IV. Administrative Reports / Summary of Current Events

- A. Student Count **Mr. Davis presented on the student count. Last year there were 1007 students. This year the count is at 1045. With kinder and preschool, it is 1085, the high school has 406 kids highest it's been in a while.**

- B. We Are Willcox – All In - **Literacy Fest-has our first one last year and had a good turnout. highlight good things this year there will be a lot more teacher and student participation. There will be food and games. Expecting a good turnout.**

- C. Election Information-**Everything is moving forward. Pac has been doing a lot of good work. Advertising is coming out at the theatre we also have street signs. Capital survey was done. They been working on roofing since the tornado award and contract finally signed award was 1.4 million. Don't have to spend as much from the bond.**

V. Consent Agenda

Mr. Clement made the motion to accept the consent agenda. Seconded by Mr. Ryan.

Voting	Aye	Nay	
Mr. Hopkins	X		
Mr. Ryan	X		
Mrs. Chaffey			On phone
Ms. Garza			absent
Mr. Clement	X		

- A. [Approval of Minutes](#) – Consideration of approving the minutes of the Regular Meeting dated August 2, 2022, and the Public Hearing Meeting dated August 2, 2022 as noted in the board backup material.
- B. Ratification of Expense and Payroll [Vouchers](#) – Consideration of approving the following expense and payroll vouchers as noted in the board backup material:
1. Expense –#2231 \$27,689.61; #2232 \$339.00; #2303 \$97,735.91; #2304 \$390,656.39
 2. Payroll – #3 \$101,647.01; #4 \$424,525.32; #5 \$340,236.30
- C. Approval of Student Activity [Accounts](#) – Consideration of approving the student activity accounts for the month of July and August 2022, as noted in the board backup material.
- D. [Personnel-](#)
1. Hiring-FY 2022-2023 – Consideration of approving the following hiring for FY 2022-2023, contingent upon approval of fingerprint background check/clearance card when required:
 - a. Luis Carbajal - Middle School Custodian, effective August 1, 2022.
 - b. Clay Cook - Middle School Asst. Football Coach, effective August 1, 2022.
 - c. John Larson - Middle School Head Football Coach, effective August 1, 2022.
 - d. Steven Ward - Middle School Asst. Football Coach Volunteer, effective August 1, 2022.
 - e. Richard Kuntz - High School Auto teacher, effective August 3, 2022.
 - f. Bernadette Martinez - Elementary School teacher, effective August 8, 2022.
 - g. Cassandra Camacho - Middle School paraprofessional, effective August 8, 2022.
 - h. Jeremiah Shaarash - Middle School night custodian, effective August 9,2022.
 - i. Peggy Shaarash - Part time bus driver, effective August 9,2022
 - j. Hannah Cameron - Special Needs Bus Aide, effective August 10,2022.
 - k. Kami Allred - Paraprofessional for Orchestra, effective August 10, 2022.

- l. Leisha Smyer, Garrett Douglas, Eva Rios, Katrina Garza, Eric Hjalmarson and Wendy Conger - Game Workers, effective August 12, 2022.
- m. Mike Rand - FFA Club Advisor, effective August 12, 2022.
- n. John Chapman - Substitute bus/van driver, effective August 15, 2022.
- o. Destiny Smith - District Office Student Worker, effective August 17, 2022.
- p. Raydia Martin - Transfer from Special Service Coordinator to Middle School teacher, effective August 2, 2022.
- q. Harry Guilds - bus driver, effective August 22, 2002.
- r. Stacy Chumley - game worker, effective August 25, 2022
- s. [Extra Duty List](#)

E. Certified and Classified Salary [Schedule](#) – Consideration of approving the Certified and Classified Salary Schedule as noted in the board backup material.

F. [Donations](#): The board will consider approving the donations from the following supporters.

Friends of Elsie Community Library Association

G The Board will consider approving the following vendor as [Sole Source](#) vendor for FY 2022-2023.

Turf Tank

VI. New Business

A. Approval of [Audit Contract](#) Award to Henfield & Meech – Consideration of approving the Audit Contract, as noted in the board backup material. **Mr. Ryan made a motion to approve the audit contract Seconded by Mr. Clement.**

Voting	Aye	Nay
Mr. Hopkins	X	
Mr. Ryan	X	
Mrs. Chaffey		On phone
Ms. Garza		absent
Mr. Clement	X	

B. [Audit Report](#)-The board may discuss the FY2020-2021 Financial and Compliance Audit Reports as noted in the board backup material. **Mr. Clement made a motion to discuss the audit reports Seconded by Mr. Ryan. Mr. Ryan made a motion to accept and approve the audit reports Seconded by Mr. Clement.**

Voting	Aye	Nay

Mr. Hopkins	X	
Mr. Ryan	X	
Mrs. Chaffey		On phone
Ms. Garza		absent
Mr. Clement	X	

- C. [Policy Revision](#) - It is the administration’s recommendation that the governing board approve the 1st reading of the following Policy Revisions or Additions as noted in the board backup material: **Mr. Hopkins made a motion to approve the 1st reading of the Policy Revisions or additions Seconded by Mr. Ryan**

Voting	Aye	Nay
Mr. Hopkins	X	
Mr. Ryan	X	
Mrs. Chaffey		On phone
Ms. Garza		absent
Mr. Clement	X	

- Policy Advisory No. 716.....(New Policy) JLDAB — Referrals to Other Agencies
 (New Regulation) Regulation JLDAB-R — Referrals to Other Agencies
 (New Exhibit) Exhibit JLDAB-E --- Referrals to Other Agencies
- Policy Advisory No.717..... Policy JRR-Student Surveys
 (New) Regulation JRR-R-Student Surveys
- Policy Advisory No.718..... Policy KI- Visitors to Schools
 Regulation KI-R Visitors to Schools
 (NEW)Exhibit KI-E Visitors to Schools
- Policy Advisory No.719.....Policy KB-Parental Involvement in Education
 Regulation KB-R Parental Involvement in Education
 Exhibit KB-EB Parental Involvement in Education
- Policy Advisory 720..... Policy IHAMB-Family Life Education
 Regulation IHAMB_R-Family Life Education
- Policy Advisory 721.....Policy JLCB-Immunizations of Students
 Regulation JLCB-R-Immunizations of Students
 Exhibit JLCB-E-Immunizations of Students
- Policy Advisory722..... Policy JLCC-Communicable Infectious Disease
- Policy Advisory 723 Policy GBGCB-Staff Health and Safety
- Policy Advisory 724..... Policy DIA-Accounting System

- Policy Advisory 725..... Policy IHA-Basic Instructional Program
- Policy Advisory 726..... Policy JLDA-School Counselors and Psychologists
- Policy Advisory 727..... Policy JICFA-Hazing
Exhibit JICFA-EB Hazing
- Policy Advisory 728.....Policy IKF-Graduation Requirements
- Policy Advisory 729..... (New) Policy JJIA-Intramural Sports
Policy JJIB-Interscholastic Sports
Regulation JJIB-R Interscholastic Sports
- Policy Advisory 730..... Policy EE-Transportation Services
- Policy Advisory 731.....Policy EEAEA-Bus Driver Requirements, Training
and Responsibilities
- Policy Advisory 732.....Policy JF- Student Admissions
- Policy Advisory 733.....Policy IJL-Library Materials Selections and Adoption
Regulation IJL-R Library Materials Selection and Adoption
- Policy Advisory 734..... Policy IJNC-Resource Centers/Media
Center/School Libraries
(NEW) Regulation IJNC-Resource Centers/Media Centers/School Libraries
(NEW) Exhibit IJNC-E-Resource Centers/Media Centers/School Libraries
- Policy Advisory 735.....Policy IMD-School Ceremonies and Observances
- Policy Advisory 736..... Policy IMB-Teaching About Controversial/Sensitive Issues

- D. [Future Meeting Dates](#) – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas and the next regular meeting is scheduled for October 4, 2022. **Mr. Davis recommended to have the meeting and then a special meeting on October 13, 2022 or change regular meeting to October 13, 2022 due to the AFR not be completed by October 4, 2022. Mr. Ryan said he would like to hole the meeting on the October 4, and then a special meeting on October 13. Mr. Clement made a motion to have the regular board meeting and then a special meeting on October 13, seconded by Mr. Ryan.**

Voting	Aye	Nay
Mr. Hopkins	X	
Mr. Ryan	X	
Mrs. Chaffey		On phone
Ms. Garza		absent
Mr. Clement	X	

VII. **Adjournment**

Action to adjourn meeting -**Mr. Hopkins adjourned the meeting**

I certify that this Notice and Agenda was posted on line on the District website and at the following location(s): District Office Building – Front Display Box on Friday, September 2, 2022 at 5:00 p.m.

By: _____
Kevin Davis, Superintendent