

WILLCOX UNIFIED SCHOOL DISTRICT NO. 13
480 NORTH BISBEE AVENUE
WILLCOX, ARIZONA 85643

REGULAR BOARD MEETING MINUTES

Board Members Present: Mark Hopkins Homer Hansen Cynthia Chaffey Bill Ryan Rachel Garza- absent	Others Present: Kevin Davis, Veronica Belloc, Elena Whetten
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AGENDA
July 6, 2023
6:00 PM

I. Opening of Meeting

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Adoption of Agenda Mr. Hansen made a motion to adopt the agenda. **Seconded by Mr. Hopkins.**

II. Call to the Public

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

IV. Consent Agenda -Mr. Hopkins made a motion to accept the consent agenda. Seconded by Mr. Hansen.

- A. Approval of Minutes – Consideration of approving the minutes of the Regular Meeting dated June 6, 2023 as noted in the board backup.
- B. Ratification of Expense and Payroll Vouchers – Consideration of approving the following expense and payroll vouchers as noted in the Board backup:
 - 1. Expense – #2331 \$115,863.32; #2332 \$259,001.07

2. Payroll –#25\$967,838.93; #26 \$ 293,797.65; #27 \$391,872.21; #28 \$147,856.85; #29 \$142,363.35
- C. Approval of Student Activity Accounts – Consideration of approving the student activity accounts for the month of May 2023, as noted in the Board backup.
- E. Personnel-
1. Hiring-FY 2022-2023
 - a. Riley McInnes, Summer Maintenance Worker, effective June 1, 2023.
 2. Hiring – FY 2023-2024 - Consideration of approving the following hiring for FY 2023-2024, contingent upon approval of fingerprint background check/clearance card when required:
 - a. Angeliana Martrinez, 1st grade teacher, effective August 7, 2023.
 - b. Neil Osterman, Online Classroom Paraprofessional, effective August 9, 2023.
 - c. Tawmi DeZonia and Amanda Torres, co-head Spirit line coaches, effective July 1, 2023.
 - d. Courtney Purcell, MS Nurse, effective August 7, 2023.
 - e. Larissa Peters, WMS Music Teacher/WHS Choir Teacher, effective August 7, 2023.
 - f. Andrea Avalos, Transfer to Elementary School Teacher, effective August 7, 2023.
 - g. Extra Duty List
 3. Resignations – FY2023-2024 – Consideration of approving the following resignations.
 - a. Mica Molina, Elementary School Paraprofessional, effective July 5, 2023.
- F. Approval of Stotz Equipment Payment – Consideration of approving payment to Stotz Equipment, as noted in the Board backup.
- G. FY 2023-2024 Salary Schedule – Consideration of approving the FY 2023-2024 Certified and Classified Salary Schedules as listed in the Board Backup.
- H. Student Fee Schedule - Consideration of approving the student fee schedule as listed in the Board Backup.
- I. Disposal List - Consideration of approving the Physical Inventory disposal list for 2023 as listed in the Board Backup.
- J. [Donations](#) – Consideration of approving the donations as listed in the Board Backup.
LAO FARMS
- K. [Fund Raisers](#) – Consideration of approving the fund-raising activities as listed in the Board Backup.

V. **New Business**

- A. FY2023-2024 Proposed Budget – Consideration of approving the proposed M&O and District Additional Assistance budget for FY 2023-2024. **Mr. Ryan made a motion to approve the proposed M&O and District Additional Assistance budget for FY 2023-2024. Seconded by Mr. Hansen**

Voting	Aye	absent
Mr. Hopkins	X	
Mr. Ryan	X	
Mrs. Chaffey		x
Mr. Hansen	X	
Ms. Garza		x

- B. FY2023-2024 Adopted Budget – Consideration of adopting the proposed M&O and District Additional Assistance budget for FY 2023-2024. **Mr. Hopkins made a motion to adopt the proposed M&O and District Additional Assistance budget for FY 2023-2024.**

Voting	Aye	absent
Mr. Hopkins	X	
Mr. Ryan	X	
Mrs. Chaffey		x
Mr. Hansen	X	
Ms. Garza		x

- C. IGA with Cochise County Elections – Consideration of approving the IGA with the Cochise County Elections Department as listed in the board backup material. **Mr. Hopkins made a motion to approve the IGA with the Cochise County Elections Department.**

Voting	Aye	absent
Mr. Hopkins	X	
Mr. Ryan	X	
Mrs. Chaffey		x
Mr. Hansen	X	
Ms. Garza		x

IGA - 23/24-60 – Cochise County Elections

- D.** Back to School Health Mitigation Plan – Consideration of approving the Health Mitigation Plan for FY2023-2024 as listed in the board backup material. **Mr. Hansen made a motion to approve the Health and Mitigation Plan for FY2023-2024. Seconded by Mr. Hopkins.**

Voting	Aye	absent
Mr. Hopkins	X	
Mr. Ryan	X	
Mrs. Chaffey		x
Mr. Hansen	X	
Ms. Garza		x

- E.** [Policy Revision](#) - It is the administration’s recommendation that the governing board approve the 2nd reading and adopt the following Policy Revisions or Additions as noted in the board backup material:

Policy Advisory No. 744 Policy IGA — Curriculum Development
 Policy Advisory No. 745 Policy IGD — Curriculum Adoption
 Policy Advisory No. 746 Policy IJJ Textbook/Supplementary Materials
 Selection and Adoption
 Policy Advisory No. 747 Policy JLCD — Medicines / Administering Medicines to
 Students

Regulation JLCD-R — Medicines / Administering Medicines to Students
 NEW - Exhibit JLCD-EB — Medicines / Administering Medicines to Students (Arizona Seizure Action Plan) **Mr. Hopkins made a motion to approve the 2nd reading and adopt the following Policy Revisions or Additions as noted in the board backup material.**

Voting	Aye	absent
Mr. Hopkins	X	
Mr. Ryan	X	
Mrs. Chaffey		x
Mr. Hansen	X	
Ms. Garza		x

MR.

- F. Teacher Resignation – Pursuant to A.R.S. 38-431.03 (A)(1), Personnel, the Board may vote to move into executive session to discuss the resignation and contract terms of Nidhi Mehta, High School Teacher. If the teacher requests that this discussion be held in open session, it will be held during the action agenda portion of the agenda following the return to open session. **Mr. Hopkins made a motion to move into executive session. Seconded by Mr. Hansen.**

- G. Action on Teacher Resignation – Pursuant to A.R.S. 38-431.03 (A)(1) The Board may take action on the personnel matters regarding Nidhi Mehta. **Mr. Hopkins made a motion to assess liquidated damages seconded by Mr. Hansen.**

Voting	Aye	absent
Mr. Hopkins	X	
Mr. Ryan	X	
Mrs. Chaffey		x
Mr. Hansen	x	
Ms. Garza		x

- H. Future Meeting Dates – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas and the next regular meeting is scheduled for August 1, 2023.

VI. Adjournment

Action to adjourn meeting. **Mr. Hopkins made a motion to adjourn the meeting. Seconded by Mr. Hansen.**

Mr. Hopkins	X	
Mr. Ryan	X	
Mrs. Chaffey		x
Mr. Hansen	x	
Ms. Garza		x

I certify that this Notice and Agenda was posted on line on the District website and at the following location(s): District Office Building – Front Display Box on Wednesday, July 5, 2023 at 5:00 p.m.

By: _____
Kevin Davis, Superintendent