

WILLCOX UNIFIED SCHOOL DISTRICT NO. 13
480 NORTH BISBEE AVENUE
WILLCOX, ARIZONA 85643

NOTICE OF REGULAR BOARD MEETING

Pursuant to A.R.S. 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a Regular Meeting that is open to the public **on Tuesday March 5, 2024 at 6:00 P.M in the District Education Center Board room, located at 480 N. Bisbee Avenue, Willcox, AZ 85643.** Board members may participate in person or telephonically. Pursuant to A.R.S. 38-431.03(A) (3), the Board may vote to go into Executive Session (which will not be open to the public) for discussion or consultation with the Board's attorney(s) on any matter listed on the Agenda. The Board attorney(s) may appear in person or telephonically. Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request a reasonable accommodation by contacting Kevin Davis, Superintendent/Business Manager, at (520) 384-8600, 480 North Bisbee Avenue, Willcox, AZ 85643. Requests should be made as early as possible to allow time to arrange the accommodation(s). Persons needing a language interpreter should contact Kevin Davis 520-384-8600 at least 48 hours prior to the meeting.

The District subscribes to equal and quality educational opportunities for all students. All decisions pertaining to policies that affect curriculum, programs and facilities will be made carefully, after scrutiny of the needs of our students and the resources available.

A complete copy of the Meeting Agenda can be found on the District's website: www.wusd13.org. A copy of the agenda background material provided to Governing Board members (with the exception of material relating to possible executive sessions and records exempt from public inspection by law) is available for public inspection 24 hours in advance of the meeting at the District Office, 480 North Bisbee Avenue, Willcox, Arizona 85643.

PLEASE SILENCE YOUR PHONES

**AGENDA
March 5, 2024
6:00 PM**

I. Opening of Meeting

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Adoption of Agenda

II. Call To The Public

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

III. Presentations

- A. High School FFA

- B. High School Student Council
- C. Middle School Student Council

IV. Administrative Reports / Summary of Current Events

Auditor General's Spending Report

The Superintendent and/or the Governing Board members may present a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action on any matter on the summary, unless the specific matter is properly noticed for legal action.

V. Consent Agenda

- A. Approval of Minutes – Consideration of approving the minutes of the Regular Meeting and the Executive Session dated February 6, 2024 as noted in the board backup.
- B. Ratification of Expense and Payroll Vouchers – Consideration of approving the following expense and payroll vouchers as noted in the Board backup:
 - 1. Expense – #2420, \$117,898.60; #2421, \$79,251.55; #2422, \$22,702.07
#2423, \$125,461.92
 - 2. Payroll – #16, \$370,382.48; #17, \$376,193.13
- C. Approval of Student Activity Accounts – Consideration of approving the student activity accounts for the month of January, 2024 as noted in the Board backup.
- D. Personnel -
 - 1. Hiring – FY 2023-2024 - Consideration of approving the following hiring for FY 2023-2024, contingent upon approval of fingerprint background check/clearance card when required:
 - a. Eliana Garcia, MS Game Duty, effective 1/18/24.
 - b. Yesenia McClure, ESS Paraprofessional, effective date 2/26/24.
 - c. Vanessa Ramos, Night Elementary Custodian, effective date 2/13/24.
 - d. Raydia Martin, Substitute teacher, effective date 2/27/24.
 - e. Jeston Lotts, Volunteer Golf Coach, effective 2/25/24.
 - f. Sam Caderet, Bus Driver Trainee, effective 2/25/24.
 - g. Garrett Douglas, Game Worker, effective 3/7/24.
 - h. Extra Duty List
 - 2. Resignations – FY2023-2024 – Consideration of approving the following resignations.
 - a. Eric Hjalmarson, High School Teacher and Head Football Coach, effective 5/23/24.

3. Hiring – FY 2024 -2025 - Consideration of approving the following hiring for FY 2024-2025, contingent upon approval of fingerprint background check/clearance card when required:

a. Jeston Lotts, High School Football Head Coach, effective July 1, 2024.

E. FY 2024-2025 Student Handbooks – Consideration of approving the FY 2024-2025 High School Handbook as noted in the board backup

F. Fund Raisers – Consideration of approving the fundraisers as listed in the Board backup.

G. Donations – Consideration of approving the donations as listed in the Board backup.

VI. New Business

A. Issuance of Bonds - To consider and, if deemed advisable, to adopt a resolution authorizing the issuance and sale of school improvement bonds of the district.

2324 - 65 - Resolution authorizing the issuance and sale of Bonds for the District.

B. Lease Agreement – Consideration of approving the lease with Cochise Technology District for use of High School classroom space as presented in the Board backup materials, and authorize the superintendent to sign.

C. Contracts and Classified Notice of Appointment Templates – Consideration of approving the employment contract templates and the notice of appointment templates as listed in the Board backup materials and authorize the Superintendent to sign them.

D. List of Renewals and Authorization to issue Teacher Contracts – Consideration of approving the issuance of teacher contracts, as presented in the Board backup materials.

E. Certified, Classified and Administrative Staff salary increases for FY 2024-2025 – Consideration of approving the district’s certified, classified and administrative staff salary increases for the year as noted in Board backup materials.

F. Employee Insurance Benefits for FY 2024-2025- Consideration of approving the district’s employee benefits plans for FY 2024-2025 as noted in the Board backup materials.

G. Future Meeting Dates – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas and the next regular meeting is scheduled for April 2, 2024.

VII. Adjournment

Action to adjourn meeting

I certify that this Notice and Agenda was posted on line on the District website and at the following location(s): District Office Building – Front Display Box on Monday March 5, 2024 by 5:00 p.m.

By: _____
Kevin Davis, Superintendent