

WILLCOX UNIFIED SCHOOL DISTRICT NO. 13
480 NORTH BISBEE AVENUE
WILLCOX, ARIZONA 85643

NOTICE OF REGULAR BOARD MEETING

Board Members Present: Mark Hopkins Homer Hansen-PHONE Cynthia Chaffey Bill Ryan Rachel Garza-	Others Present: Kevin Davis, Veronica Belloc, Erin Bowlby, Tammy Hall, Shane Couch,
---	--

PLEASE SILENCE YOUR PHONES

AGENDA

September 5, 2023

6:00 PM

I. Opening of Meeting

- A. Call to Order and Roll Call
- B. Pledge of Allegiance -led by Bill Ryan
- C. Invocation for the Governing Board-led by Bill Ryan
- D. Adoption of Agenda-Mrs. Chaffey made a motion to adopt the agenda. Seconded by Ms. Garza

E. Voting	Aye	absent
Mr. Hopkins	X	
Mr. Ryan	X	
Mrs. Chaffey	X	
Mr. Hansen	phone	
Ms. Garza	X	

II. Call to the Public-none

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

III. Presentations

- A. Middle School Student Council-Giselle Torres, treasurer and Genessy Medrano reported how they are planning on doing my games. They played wit 5th graders. Hid cowboy hats around the school for others to find**
- B. High School Student Council-Sam Negrete, president and Jaden Wilson, vice president reported on upcoming events. They will be selling World’s Finest Chocolates, they will also be hosting a blood drive on October 31, 2023. Transition from home to work formed a club. Student leadership is getting ready for homecoming. Class of 2024 will hold a bake sale and a car wash; drama club has 2 productions. Yearbook is selling yearbooks and senior ads. Also, will be hosting a table at the We are Willcox Festival.**
- C. High School FFA -Cathryn Bell president,Caiden Hooper Vice president,Marissa Paz secretary,Destiny Smith treasurer,Colton Hart sentinel,Brissa Tona reporter,Wade Owen officer in training,Mickiney Fagone POA, Samantha Hart POA,Kyle Mclaine POA reported for FFA . They held the ice breaker it was very well attended. The state green hand is in Safford. Members will be showing at the expo. First official meeting will be held Monday September 11, 2023.**

IV. Administrative Reports / Summary of Current Events

- A. Enrollment- Enrollment is down to 1070 but up over previous years.**
- B. We Are Willcox – Building a World Class Education – Community Event-We will have booth and activities.**
- C. Election Information-Completed the ballot and information packet. Will be mailed out n October 3rd or 4th. Last day to register to vote is the 9th.**

V. Consent Agenda -Mr. Hopkins made a motion to approve the consent agenda. Seconded by Mrs. Chaffey

Voting	Aye	absent
Mr. Hopkins	X	
Mr. Ryan	X	
Mrs. Chaffey	x	

Mr. Hansen	phone	
Ms. Garza	x	

- A. Approval of Minutes – Consideration of approving the minutes of the Regular Meeting dated August 1, 2023, and the Public Hearing Meeting dated August 1, 2023 as noted in the board backup material.
- B. Ratification of Expense and Payroll Vouchers – Consideration of approving the following expense and payroll vouchers as noted in the board backup material:
 - a. Expense –#2336 \$11408.68; #2402 \$186,042.68; #2403 \$103,659.03; #2404 \$133,876.66
 - b. Payroll – #3 \$27,3356.81; #4 \$340,928.77
- C. Approval of Student Activity Accounts – Consideration of approving the student activity accounts for the month of July and August 2023, as noted in the board backup material.
- D. Personnel-
 - 1. Hiring-FY 2023-2024 – Consideration of approving the following hiring for FY 2023-2024, contingent upon approval of fingerprint background check/clearance card when required:
 - a. Thanuja Poothaluri, WASA Summer Class Stipend, effective August 8,2023.
 - b. Donna Evans, custodian, effective August 7, 2023.
 - c. John Chapman, bus driver, effective August 9,2023.
 - d. Yvonne Kahl, Speech Language Pathologist, effective August 7, 2023.
 - e. Tina Neubauer, Krista Shipley, Thanuja Poothaluri, mentor, effective August 7, 2023.
 - f. Patrick Macumber, Rebecca Bhasme, Amanda Hart, Breck McClaine, Krista Shipley, Thanuja Poothaluri, department chairs, effective August 14, 2023.
 - g. Maria Felix, gate worker (athletic events) effective August 16, 2023.
 - h. Karen Zepeda freshman volleyball coach, effective August 16, 2023.
 - i. Clint Sanborn, Praveen Payya, Ty White, Maureen Lancaster, teacher teaching on prep, effective August 14, 2023.
 - j. Patrick Castagno, custodian, effective August 3,2023.
 - k. Riley McInnes, custodian, effective August 3, 2023.
 - l. Kate St. Clair, assistant volleyball coach, effective August 16, 2023.
 - m. Emma Lakshana, Sam Archuleta, Anna Vega, Lily Labbe, Zaiden Cuevas, Summer Welch, Marisol Camacho, 21st Century after school paraprofessionals, effective September 5, 2023.

- n. Ruth Foy, Cora Molina, Sandra Trujillo, Bernadette Martinez, Buffi Riggs, Eliana Garcia, 21st Century Afterschool Teachers, effective September 5,2023.
- o. Jayce Dezonias, Spirit line volunteer, effective September 5, 2023.
- p. Sree Pillai, Praveen Payya, Liz Torres, Ty White, after school tutoring teacher, effective September 5,2023.
- q. Thomas Riggs, MS cross country head coach, effective August 16,2023.
- r. Sree Pillai, Praveen Payya, Liz Torres, Friday School teacher effective September 5,2023.
- s. Garret Douglas, Eva Rios, gate worker, effective August 16, 2023.
- t. Extra Duty List

E. Fund Raisers – Consideration of approving the fundraisers as listed in the Board backup.

F. Certified and Classified Salary Schedule – Consideration of approving the Certified and Classified Salary Schedule as noted in the board backup material.

G. Donations: The board will consider approving the donations from the following supporters.

VI. New Business

A. Audit Report-The board may discuss and approve the FY2023-2024 Financial and Compliance Audit Reports as noted in the board backup material. -Mrs. Chaffey made a motion to approve the FY 2023-2024 Financial and Compliance Audit reports. Seconded by Mr. Hopkins

B. Voting	Aye	absent
Mr. Hopkins	X	
Mr. Ryan	X	
Mrs. Chaffey	X	
Mr. Hansen	phone	
Ms. Garza	X	

B. Policy Manual Adoption - It is the administration’s recommendation that the governing board approve the 2nd reading of the first two sections of the New Policy Manual as noted in the board backup material. - Mrs. Chaffey made a motion to approve the 2nd reading of the first two sections of the New Policy Manual as noted in the board backup material. Seconded by Ms. Garza.

Voting	Aye	absent

Mr. Hopkins	X	
Mr. Ryan	X	
Mrs. Chaffey	x	
Mr. Hansen	phone	
Ms. Garza	x	

- C. Policy Manual Adoption - It is the administration's recommendation that the governing board approve the last 3 sections New Policy Manual as noted in the board backup material. -**Mr. Hopkins made a motion to approve the last 3 sections of the New Policy Manual as noted in the board backup material.**

D. Voting	Aye	absent
Mr. Hopkins	X	
Mr. Ryan	X	
Mrs. Chaffey	X	
Mr. Hansen	phone	
Ms. Garza	X	

- D. Kindergarten Entry Assessment - It is the administration's recommendation that the governing board approve Teaching Strategies Gold as the Kindergarten Entry Assessment provider for FY23-24 as noted in the board backup material. - **Mrs. Chaffey made a motion to approve Teaching Strategies Gold as the kindergarten Entry Assessment provider for FY23-23 as noted in the board backup material.**

Voting	Aye	absent
Mr. Hopkins	X	
Mr. Ryan	X	
Mrs. Chaffey	X	
Mr. Hansen	phone	
Ms. Garza	X	

- E. FY 2023-2024 Classroom Site Fund - (301) Base Pay and Pay for Performance Plan – Consideration of approving the FY 2023-2024 Classroom Site Fund (301) Base Pay and Pay for Performance Plan for teachers as presented in the board backup. -**Mr. Hopkins made a motion to approve the FY 2023-2024 Classroom Site Fund (301) Base Pay and Pay for Performance Plan for teachers as presented in the board backup. Discussion Mr. Hansen stated he feels the amount is low. Mr. Davis stated it is required by the state and has been in effect along time. It is teacher approved. The amount is based on the tax revenue received. Mr. Hansen stated maybe it needs to be revisited next year if other board members feel the same.**

F. Voting	Aye	absent
Mr. Hopkins	X	
Mr. Ryan	X	
Mrs. Chaffey	x	
Mr. Hansen	phone	
Ms. Garza	x	

F. Future Meeting Dates – The Board may set additional meeting dates as needed and discuss agenda items to be included in future agendas and the next regular meeting is scheduled for October 3, 2023.- **An additional meeting was added for October 10,2023.**

VII. Adjournment

Action to adjourn meeting. -**Ms. Garza made a motion to adjourn the meeting. Seconded by Mrs. Chaffey.**

Voting	Aye	absent
Mr. Hopkins	X	
Mr. Ryan	X	
Mrs. Chaffey	x	
Mr. Hansen	phone	
Ms. Garza	x	

I certify that this Notice and Agenda was posted on line on the District website and at the following location(s): District Office Building – Front Display Box on Friday, September 4, 2023 at 5:00 p.m.

By: _____
Kevin Davis, Superintendent